



كَمَنْتَرِيْنِ حَمَالِكِ الْجَوَالِ كَمَا
KEMENTERIAN HAL EHWAL UGAMA
NEGARA BRUNEI DARUSSALAM

REQUEST FOR PROPOSAL (RFP)


REFERENCE NUMBER: 06/KHEU/BTM/2/RFP/2025

**NETWORK INFRASTRUCTURE UPGRADE PROJECT:
THE SUPPLY, DELIVERY, INSTALLATION, SETUP, CONFIGURATION,
TESTING AND MAINTENANCE AT SEKOLAH TINGGI ARAB HASSANAL
BOLKIAH, MINISTRY OF RELIGIOUS AFFAIRS**

**Tender Submission Deadline:
Tuesday, 4 November 2025, 2:00 PM**

Submission Location:
Peti Lembaga Tawaran Kecil, Tingkat 1
Bahagian Kewangan, Kementerian Hal Ehwal Ugama
Jalan Menteri Besar, Berakas BB3910
Negara Brunei Darussalam

Enquiries:
Information Technology Division
Ministry of Religious Affairs

 btm.quotation@mora.gov.bn

 +673 2382525 ext. 278



REQUEST FOR PROPOSAL (RFP)

REFERENCE NUMBER: 06/KHEU/BTM/2/RFP/2025

NETWORK INFRASTRUCTURE UPGRADE PROJECT: THE SUPPLY, DELIVERY, INSTALLATION, SETUP, CONFIGURATION, TESTING AND MAINTENANCE AT SEKOLAH TINGGI ARAB HASSANAL BOLKIAH, MINISTRY OF RELIGIOUS AFFAIRS

PROPOSAL SUBMISSION DEADLINE: TUESDAY, 4 NOVEMBER 2025, 2:00 PM

1. PROJECT OVERVIEW AND OBJECTIVES

Sekolah Tinggi Arab Hassanal Bolkiah (STAHB), the only sixth-form Arabic school in Brunei Darussalam, is a key institution under the Ministry of Religious Affairs. Located in Brunei-Muara District, it prepares students for higher education in Arabic and Islamic disciplines while serving a specialised academic community with diverse operational needs.

The school's network infrastructure has reached the end of its serviceable life and is no longer capable of meeting present or future demands. Teaching and learning remain largely paper-based, with limited use of Microsoft 365 and occasional online assessments. The upgraded network is therefore designed to provide a reliable foundation for current operations while enabling gradual digital adoption over the next ten (10) years.

This project will replace obsolete components with high-performance, energy-efficient hardware and deploy enterprise-grade wireless access points for robust, campus-wide connectivity. The initiative is part of the Ministry's ICT modernisation roadmap.

The primary objectives of this project are to:

- a. Improve network reliability and performance
- b. Enhance security capabilities
- c. Reduce operational costs through energy-efficient equipment
- d. Establish a scalable infrastructure for future growth
- e. Minimise downtime during implementation

2. SCOPE OF WORK

The successful vendor will be responsible for the comprehensive implementation of the network refresh project, including:

- a. Supplying all network switches, racks, cabling, wireless access points, controllers, and accessories.
- b. Delivering all equipment to STAHB.
- c. Installing, configuring, and integrating all hardware and software according to Ministry requirements.
- d. Testing and verifying network performance.
- e. Providing training and knowledge transfer to Ministry and school IT staff.
- f. Delivering complete documentation for the installed solution.
- g. Providing ongoing maintenance and technical support.



RASMI TIER 1A

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- h. Ensuring all deliverables (hardware, configuration, test results, as-builts, and knowledge transfer) undergo formal User Acceptance Testing (UAT) and documentation acceptance by the Ministry prior to handover.

Detailed technical specifications and requirements are provided in **Appendix A**.

3. EVALUATION CRITERIA

Proposals will be evaluated based on the following criteria:

Criterion	Weight
Technical compliance and solution design	35%
Vendor qualifications and experience	15%
Implementation approach and timeline	10%
Maintenance and support capabilities	10%
Total cost of ownership (5-year life cycle)	30%

The Ministry is committed to obtaining the best value for money, not necessarily the lowest initial price. Proposals will be evaluated on their ability to meet the Ministry's requirements over the entire life cycle of the equipment.

4. QUALIFICATION REQUIREMENTS

Vendors must meet the following minimum requirements to be considered:

- Eligibility:** Proposals are invited only from companies/contractors registered with the Government of His Majesty the Sultan and Yang Di-Pertuan of Brunei Darussalam.
- Experience:** Demonstrated experience in implementing similar network infrastructure projects.
- Certification:** Certified technical staff with relevant network certifications.
- Partnership:** Authorised partnership with the proposed equipment manufacturer(s).
- Local Presence:** Established local presence for ongoing support and maintenance.
- Integrity Declaration:** Submit a signed Conflict of Interest and Anti-Collusion Declaration confirming compliance with ethical procurement practices.

5. SUBMISSION REQUIREMENTS

5.1 Proposal Content

Proposals must include the following components:

Envelope	Contents	Reference
Envelope A	Technical Proposal (no pricing information)	See Section 6.1
Envelope B	Commercial Proposal (pricing information only)	See Section 6.2



5.2 Submission Instructions

a. Submission Format – Two Separate Sealed Envelopes

All proposals must be submitted in two sealed envelopes clearly labelled

- **Envelope A – Technical Proposal (No pricing information)**
- **Envelope B – Commercial Proposal (Pricing information only)**

The outer envelope must clearly state:

Tender Reference Number and **Project Title** and must not display any company name or logo.

Both envelopes must be placed inside a **single sealed outer envelope** addressed to:

TO:
PENGERUSI LEMBAGA TAWARAN KECIL
TINGKAT 1, BAHAGIAN KEWANGAN
KEMENTERIAN HAL EHWAL UGAMA
JALAN DEWAN MAJLIS, BERAKAS BB 3910
NEGARA BRUNEI DARUSSALAM

PROJECT: **NETWORK INFRASTRUCTURE UPGRADE PROJECT:**
THE SUPPLY, DELIVERY, INSTALLATION, SETUP,
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RELIGIOUS AFFAIRS

TENDER REF. NO: **06/KHEU/BTM/2/RFP/2025**
ENVELOPE [A / B]: **TECHNICAL / COMMERCIAL PROPOSAL**

The outer envelope must be deposited in the **Tender Box** at:

Peti Lembaga Tawaran Kecil
 Tingkat 1, Kementerian Hal Ehwal Ugama
 Jalan Menteri Besar
 Negara Brunei Darussalam

6. CONTENTS OF EACH ENVELOPE

6.1 Envelope A – Technical Proposal (No pricing information):

The Technical Proposal shall contain:

1. Executive Summary
2. Detailed Technical Proposal addressing



RASMI TIER 1A

REFERENCE NUMBER: 06/KHEU/BTM/2/RFP/2025 - NETWORK INFRASTRUCTURE UPGRADE PROJECT: THE SUPPLY, DELIVERY, INSTALLATION, SETUP, CONFIGURATION, TESTING AND MAINTENANCE AT SEKOLAH TINGGI ARAB HASSANAL BOLKIAH, MINISTRY OF RELIGIOUS AFFAIRS

- Proposed equipment specifications and quantities (**Appendix B – Technical Compliance Form**)
 - Implementation approach, and project timeline (**Appendix C – Project Plan & Methodology Outline**)
 - Testing and acceptance methodology (**Appendix C**)
 - Training and documentation plan (**Appendix D – Training & Documentation Plan Outline**)
3. Vendor qualification:
- Company profile and experience (**Appendix E – Vendor Qualification Form**)
 - Project team structure and qualifications (**Appendix E**)
 - References from similar projects (**Appendix E**)
 - Manufacturer certifications (**Appendix E**)
4. Vendor Information Form (**Appendix F**)
5. Supporting Documents:
- Product datasheets, technical brochures, and relevant certifications
 - Valid copies of:
 - Sijil Pendaftaran Perniagaan (Section 16 & 17) or Perakuan Penubuhan Syarikat Persendirian (Form X)
 - Certificate of Tax Compliance (for Sendirian Berhad companies)
 - Latest Annual Returns & AGM statements (for Sendirian Berhad companies)
 - Sijil Pendaftaran Tabung Amanah Pekerja (TAP)
 - Latest Penyata Pekerja Tabung Amanah Pekerja (TAP)
- a. Proof of Tender Fee Payment (**BND \$10.00**):
- Official receipt from the Ministry of Religious Affairs, OR
 - Screenshot/confirmation of payment via BIBD Online Payment (**Appendix I**)

6.2 Envelope B – Commercial Proposal (Pricing information only):

The Commercial Proposal shall contain:

- **Completed Appendix G: Total Cost of Ownership (TCO) Breakdown Form**, showing:
 - Initial 3-year term costs
 - Separate, itemised pricing for optional Year 4 and Year 5 support
- **Any Optional Items** (with separate pricing)
- **Proposal Validity Period** – minimum 90 days (as stated in **Appendix F**)
- **Completed Appendix H – Declaration of Willingness Form**



7. IMPORTANT DATES

Event	Date
Tender Issuance / Publication	Wednesday, 15 October 2025 (Reissued RFP06 — previous tender cancelled)
Site visit / Briefing	Previous visit on 02 Oct 2025 remains valid. New vendors who did not attend may participate in this supplementary visit by appointment with the IT Division.)
Deadline for clarification questions	Thursday, 23 October 2025, 4:00 PM
Proposal submission deadline	Tuesday, 4 November 2025, 2:00 PM
Expected contract award	First week of December 2025
Project Start / Kick-off	Second week of December 2025

Notes

1. This Request for Proposal (RFP) replaces the previously issued RFP06, which was cancelled.
2. The site visit conducted on **02 October 2025** remains valid and applicable. Vendors who did not attend that session may contact the Information Technology Division to arrange a separate appointment.
3. **Late submissions or incomplete proposals** (including missing forms or failure to separate technical and commercial envelopes) **will not be considered**.
4. All forms provided in the Appendices must be completed in full.
5. All pages must be **numbered** and **securely bound**.
6. All proposals must comply with the **two-envelope system** to maintain transparency and fairness in evaluation.

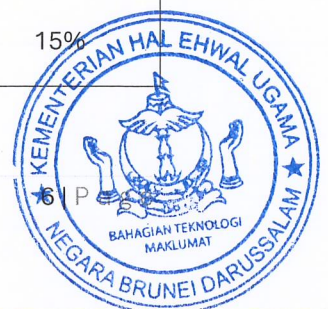
8. EVALUATION AND SELECTION PROCESS

- 8.1 The evaluation will follow a two-stage, two-envelope process to ensure fairness, transparency, and compliance with public sector procurement standards.

8.2 **Stage 1: Technical Evaluation (Envelope A)**

Conducted by an internal Evaluation Committee based on the following weighted criteria:

Evaluation Criterion	Weight
Technical compliance, performance, and solution design (including all Mandatory [M] specifications in Appendix A)	35%
Vendor qualifications, relevant certifications, and experience with similar public sector/educational wireless network projects	15%



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Evaluation Criterion	Weight
Implementation approach, phased deployment plan, and timeline	10%
Maintenance and support capabilities, including defined SLAs and escalation procedures	10%

Only proposals that meet all **minimum technical requirements** and **Mandatory [M] specifications** in Appendix A, as well as **Qualification Requirements** in Section 5, will proceed to Stage 2.

8.3 Stage 2: Commercial Evaluation (Envelope B)

Only technically compliant proposals will be evaluated for price and value, based on:

Evaluation Criterion	Weight
Total Cost of Ownership (TCO) over a 5-year life cycle, inclusive of hardware, licences, support, and maintenance (initial 3-year term + optional Years 4 and 5)	30%

8.4 Overall Evaluation Scoring

Category	Weight
Technical (Stage 1)	70%
Commercial (Stage 2)	30%
Total	100%

Scoring Methodology:

- Each criterion is scored out of 100 and multiplied by its respective weight.
- Only vendors scoring $\geq 70\%$ in the Technical Evaluation will proceed to the Commercial Evaluation.
- The lowest-priced compliant vendor does not automatically win – the final award is based on the highest total score across both stages.
- The Procuring Entity may request clarifications on non-price information during evaluation; no changes to price or material aspects are permitted, consistent with the two-envelope approach.

9. PAYMENT TERMS (MILESTONE-BASED)

Payments shall be made in accordance with the following milestone structure. Each payment is contingent upon:

- Submission of corresponding deliverables;
- Formal verification and acceptance by the Ministry's IT Division; and



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Compliance with Brunei Government financial and audit governance requirements

Milestone Payment (% of Contract Value) Conditions for Payment

Payments shall be made per the milestones below. Each payment is contingent upon:

- Submission of the corresponding deliverables; and
- Formal verification and acceptance by the Ministry's IT Division; and
- Compliance with Brunei Government financial and audit governance requirements.

Milestone	Payment (% of Contract Value)	Conditions for Payment
1. Site Survey & LLD Approved	10%	Approved Low-Level Design (LLD), survey report, and project schedule.
2. Delivery of Network Equipment	30%	Full delivery and verification of all hardware components.
3. Installation & Configuration Complete	25%	Installation, cabling, and configuration as per the approved LLD.
4. Testing & Commissioning	20%	Testing, performance verification, and User Acceptance Test (UAT) sign-off.
5. Training & Documentation Submission	10%	Delivery of documentation and completion of training for MoRA IT staff.
6. Stabilisation & Defect Liability Close-out	5%	Payable 30 days after handover. This 30-day stabilisation period is outside the 12-week delivery timeline.

10. LEGAL & CONTRACTUAL CLAUSES

10.1 Intellectual Property Rights

All materials developed, configured, or provided under this contract, including software licences, documentation, configuration files, and any related deliverables, shall become the exclusive property of the Ministry of Religious Affairs.

No reuse, distribution, or external publication is permitted without prior written consent from the Ministry.



10.2 Risk Management and Delay

Any delay or non-performance must be reported in writing within **three (3) working days** of occurrence. The Ministry reserves the right to:

- Impose penalties for unjustified delays;
- Terminate the contract for non-performance; and/or
- Recover partial or full payments if deliverables are not satisfactorily completed.

10.3 Force Majeure

Neither party shall be held liable for failure to perform contractual obligations due to causes beyond reasonable control, including but not limited to:

- Natural disasters;
- Pandemics or epidemics;
- National emergencies; or
- Government orders.

In such cases, **revised timelines and/or milestones** shall be agreed upon in writing by both parties.

10.4 Dispute Resolution

Any disputes arising from this RFP or resulting contract shall be:

- Governed by the laws of Brunei Darussalam; and
- Resolved through amicable negotiation or, if necessary, arbitration in accordance with applicable government procedures.

10.5 Non-Binding Nature Of RFP

This RFP does not constitute a binding contract.

The Ministry reserves the right to:

- Cancel, withdraw, or amend the RFP at any stage;
- Reject any or all proposals received; and
- Accept the proposal deemed to provide the best overall value to the Ministry, considering technical compliance, total life-cycle cost, and strategic fit.

11. CONTACT & ENQUIRIES

For further clarification or enquiries regarding this RFP, kindly contact:

Information Technology Division
Level 2, Ministry of Religious Affairs Building
Jalan Menteri Besar, Berakas, BB3910
Brunei Darussalam
Email: btm.quotation@mora.gov.bn
Phone: +673 2382525 ext 278



- All clarification requests must be received no later than the date in Section 8 – Important Dates.
- Responses will be circulated in writing to all participating vendors to ensure equal access to information.
- Verbal communications will **not** be considered binding.

12. LIST OF APPENDICES

The following appendices form part of this RFP:

- **Appendix A:** General Minimum Technical Specifications
- **Appendix B:** Technical Compliance Form
- **Appendix C:** Project Plan & Methodology Outline
- **Appendix D:** Training & Documentation Plan Outline
- **Appendix E:** Vendor Qualification Form
- **Appendix F:** Vendor Information Form
- **Appendix G:** Total Cost of Ownership (TCO) Breakdown Form
- **Appendix H:** Tenderer's Integrity Declaration
- **Appendix I:** Declaration of Willingness Form
- **Appendix J:** Proof of Tender Fee Payment (Receipt or BIBD Online Payment Confirmation)

Notes on Appendices:

- **Appendix A** contains the detailed technical specifications for the required network infrastructure upgrade (switching, wireless, racks, cabling).
- **Appendix B** must be fully completed and signed to confirm compliance with technical specifications.
- **Appendix C** outlines the vendor's proposed implementation approach, timeline, and acceptance methodology.
- **Appendix D** outlines the training and documentation deliverables.
- **Appendix E** outlines vendor qualifications and supporting documents required.
- **Appendix F** provides vendor information and confirms the proposal validity period.
- **Appendix G** provides a 5-year TCO breakdown including Years 4 and 5 as optional extensions.
- **Appendix H** contains the Integrity Declaration Form to ensure ethical compliance and anti-corruption commitment.
- **Appendix I** confirms the vendor's willingness to supply in accordance with the RFP terms.
- **Appendix J** provides proof of payment for the BND 10.00 tender fee.



Appendix A: Technical Specifications and Requirements

REFERENCE NUMBER: 06/KHEU/BTM/2/RFP/2025

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Legend:

- **[M]** – Mandatory Requirement (non-compliance will result in rejection)
- **[D]** – Desirable Requirement (non-compliance will not result in rejection but may affect scoring)

A.1. GENERAL REQUIREMENTS

Clause	Requirement	Class
A.1.1	Provide an end-to-end solution (supply, delivery, installation, setup, configuration, testing, and maintenance) with VLAN segmentation (staffNet and studentNet), designed to meet current operational needs and future-proofed for at least ten (10) years of use, including readiness for partial online teaching and learning adoption.	[M]
A.1.2	Complete within fourteen (14) weeks of contract award or PO issuance, up to the point of formal handover.	[M]
A.1.3	Implementation Plan: a. User Requirement Study – 1 week b. Delivery & Installation – 6 - 8 weeks (staged) c. Configuration, Testing, Handover & Training – 3 - 5 weeks (overlapping)	[M]

A.2. NETWORK POINTS REQUIREMENTS (QUANTITY: 63)

Clause	Requirement	Class
A.2.1	Provide Category 6 RJ45 faceplates with integrated shutters and labelling compartments, equal to the total number of network points required.	[M]
A.2.2	Provide sufficient Category 6 patch panel ports (minimum 3 × 24-port) to terminate all 63 points. Panels must include horizontal cable management for neatness and accessibility.	[M]
A.2.3	Provide factory-terminated and tested Category 6 UTP patch cords for all network points, in two length variants: <ul style="list-style-type: none"> • 1.2m cords for Wireless Access Points (WAPs) • 5m cords for PCs, printers, and other endpoints 	[M]



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Clause	Requirement	Class
A.2.4	All outlets, patch panels, and cables must be durably labelled in accordance with ANSI/TIA-606-C standards. Labelling must match the as-built drawings and inventory list.	[M]
A.2.5	Perform full certification testing of all installed cabling using Fluke DSX-5000/8000 or equivalent . Submit complete test results in both native format and PDF, along with a summary report.	[M]
A.2.6	Assign at least one (1) Certified Structured Cabling Installer (CSCI) with a minimum of five (5) years' experience in structured cabling system design and implementation to lead the cabling works.	[M]
A.2.7	Install Category 6 UTP horizontal cabling to all network points, properly terminated at both ends.	[M]
A.2.8	Supply and install all required equipment racks, patch panels, cable management systems, RJ45 input/output sockets, UTP cables, and faceplates to complete the structured cabling system.	[M]
A.2.9	Test all installed fibre optic and UTP cables in accordance with TIA/ISO standards . Submit fully documented results with certification reports.	[M]
A.2.10	Faceplates must use RJ45 jacks with shutters and embedded compartments for labelling.	[M]
A.2.11	Fill all unused modular jack positions on faceplates with blank inserts.	[M]
A.2.12	Verify that all installed cabling supports the operation of the proposed PoE switches, wireless controllers, access points, and other active network devices , and that end-to-end connectivity to the MoRA Data Centre is achieved.	[M]

A.3. STRUCTURED CABLING REQUIREMENTS (QUANTITY: 1 LOT)

Clause	Requirement	Class
A.3.1	Provide a fibre optic backbone between the Main Distribution Frame (MDF) and Intermediate Distribution Frames (IDFs). Wireless backhaul is not permitted for inter-rack or inter-building links.	[M]
A.3.2	Supply and install Category 6 UTP copper cabling for horizontal runs. Shielded cabling (STP) shall only be used where required due to high electromagnetic interference (EMI), as evidenced during the site survey and approved by the Ministry.	[M]
A.3.3	All cabling schemes must be structured, standards-based, and modular , enabling flexible moves, adds, and changes (MACs) without rework.	[M]
A.3.4	Provide factory-terminated, pre-tested Category 6 patch cords and station cords (not field-crimped), in standard lengths of 1m, 3m, and 5m as required.	[M]
A.3.5	Provide single-mode (OS2) duplex LC-LC fibre patch cords in 1m and 3m lengths .	[M]



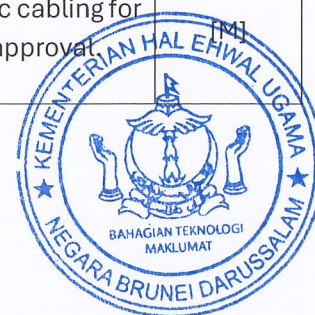
RASMI TIER 1A

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Clause	Requirement	Class
A.3.6	Label all cables, patch panels, faceplates, and outlets. Labelling must match the as-built drawings and asset inventory.	[M]
A.3.7	All structured cabling components (cables, jacks, faceplates, patch panels, patch cords) must be from the same manufacturer to maintain system performance and extended warranty eligibility.	[M]
A.3.8	Install patch panels, racks, and cabinets with proper cable management , support brackets, and reinforcement structures. Ensure racks are securely mounted and all cabling is neatly arranged.	[M]
A.3.9	Dismantle and dispose of all existing cabling, trunking, and access points (APs) in a safe and environmentally compliant manner. Restore walls, ceilings, and fixtures to their original or better condition.	[M]
A.3.10	Test all installed UTP, STP, and fibre cables using a Fluke DSX-5000/8000 CableAnalyzer or equivalent. Submit complete certification reports (native format + PDF), including summary and pass/fail compliance.	[M]
A.3.11	Provide full as-built documentation, including: <ul style="list-style-type: none"> • Network cabling layout and rack elevations (Visio format) • Cable schedules and labelling maps (Excel format) • Textual documentation (Word/PDF) covering standards applied, test summaries, and materials used • Deliverables to be provided in both hardcopy and electronic formats (USB drive or secure file link) 	[M]

A.4. FIBRE OPTIC CABLING (QUANTITY: 1 LOT)

Clause	Requirement	Class
A.4.1	Provide and install fibre optic cabling in protected PVC conduit, casing, or trunking between the following locations: <ul style="list-style-type: none"> • Location A (Main Rack): Multimedia Room (MDF). • Location B (IDFs): Admin Office, Computer Lab Level 2, Computer Lab Level 3.1, Computer Lab Level 3.2, Staff Room (New Block), Classroom Corridor First Floor (New Block), Classroom Ground Floor, Classroom First Floor. Male & female staffroom 	[M]
A.4.2	Provide Single-Mode (OS2) or Multimode (OM4) fibre optic cabling for inter-building and long-distance runs, subject to Ministry approval.	[M]



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Clause	Requirement	Class
A.4.3	Provide and install a fibre optic backbone with a minimum of 24-core (12 pairs) per link, capable of supporting 40Gb/s ($\geq 200\text{m}$ for OM4 multimode or multi-kilometre for OS2 single-mode), fully installed, terminated, and tested in accordance with TIA/ISO standards , and include LC-LC duplex patch cords in 1m, 2m, and 3m lengths equal to the number of terminations .	[M]
A.4.4	Supply and install optical transceivers (SFP+/QSFP+) that are fully compatible with the proposed switches and controllers and matched to the fibre type deployed (SR for multimode, LR for single-mode).	[M]
A.4.5	Provide manufacturer brand, series, and datasheets/brochures for the proposed fibre optic cable and accessories and submit certification test results (OTDR and Fluke/Agilent) for every fibre strand in both native and PDF formats, together with rack elevation diagrams showing ODF termination points .	[M]

A.5. FIBRE RACK MOUNT PANEL REQUIREMENT (QUANTITY: 1 LOT)

Clause	Requirement	Class
A.5.1	Provide a rack-mount Optical Distribution Frame (ODF) with LC duplex adaptors (or Ministry-approved equivalent) , including splice trays, pigtails, and cable management accessories , fully compliant with project requirements and suitable for terminating all specified backbone fibres .	[M]

A.6. PATCH PANEL REQUIREMENTS (QUANTITY: 1 LOT)

Clause	Requirement	Class
A.6.1	Supply and install Category 6 patch panels with a minimum of 24 ports each , in sufficient quantity to terminate all required network points for this project.	[M]
A.6.2	Provide horizontal cable management solutions for all patch panel installations, ensuring neatness and accessibility.	[M]
A.6.3	Supply and install front cable management panels with covers for each patch panel.	[M]
A.6.4	Supply and install all required structured cabling components , including but not limited to: Category 6 patch panels, Category 6 UTP patch cords, Category 6 RJ45 input/output sockets, Category 6 UTP cables, Category 6 faceplates, and Category 6 RJ45 cords.	[M]

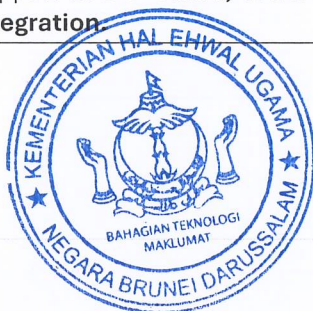


A.7. CORE SWITCH REQUIREMENTS (QUANTITY: 1 UNIT)

Clause	Requirement	Class
A.7.1	Supply and install a Core Switch and shall specify the brand, model, and series proposed in accordance with the project requirements.	[M]
A.7.2	The Core Switch shall provide a minimum of twelve (12) 10G SFP+ ports .	[M]
A.7.3	The Core Switch shall provide a minimum of two (2) 1G RJ45 Ethernet ports .	[M]
A.7.4	The Core Switch shall provide a minimum routing/switching capacity of 240 Gbps .	[M]
A.7.5	The Core Switch shall be supplied with a power supply unit and Type G power cord , suitable for use in Brunei Darussalam.	[M]
A.7.6	The Core Switch shall support Layer-3 features including static routing, OSPF, VRRP (or equivalent), IPv6, and inter-VLAN routing.	[M]

A.8. NETWORK SWITCH - 48 PORTS MANAGED PoE REQUIREMENTS – (QUANTITY: 12, VENDOR PROPOSED)

Clause	Requirement	Class
A.8.1	Supply and install managed network switches with a minimum of forty-eight (48) Gigabit Ethernet RJ45 ports .	[M]
A.8.2	Each switch shall provide a minimum of two (2) 10G SFP+ uplink ports .	[M]
A.8.3	Each switch shall be supplied with an integrated power supply and Type G power cord , suitable for use in Brunei Darussalam.	[M]
A.8.4	Each switch shall support IEEE 802.3at PoE+ with a minimum PoE budget of 370 W (or higher as required by the final AP/endpoint design).	[M]
A.8.5	The switches shall support stacking (logical or physical) and L2 features (VLANs, RSTP/MSTP) and security features (DHCP snooping, Dynamic ARP Inspection, storm control).	[M]
A.8.6	Specify the brand, model, and series of the proposed switch in accordance with the project requirements.	[M]
A.8.7	Each switch should provide at least four (4) ports supporting IEEE 802.3bt (90W) PoE capability for high-power devices.	[D]
A.8.8	Each switch should provide a total PoE power budget sized to support all connected access points and endpoints, with at least 20% headroom above calculated requirements.	[D]
A.8.9	Support BPDU Guard, SNMPv3, syslog, NTP, and RADIUS/TACACS+ integration .	[M]



A.9. WIRELESS CONTROLLER REQUIREMENTS (QUANTITY:1 UNIT)

Clause	Requirement	Class
A.9.1	Supply and install a Wireless LAN Controller and shall specify the brand, model, and series in accordance with the project requirements.	[M]
A.9.2	Configure, set up, install, and test the wireless controller and all associated equipment as part of the project scope.	[M]
A.9.3	The wireless solution may be provided as an on-premises controller with a perpetual one-time licence, and shall include all required controller and access point licences.	[M]

A.10. Wi-Fi 6 INDOOR WIRELESS ACCESS POINT REQUIREMENTS (QUANTITY: 36 UNITS)

Clause	Requirement	Class
A.10.1	Supply and install Wi-Fi 6 (802.11ax) indoor wireless access points and shall specify the brand, model, and series in accordance with the project requirements.	[M]
A.10.2	Each access point shall support both Power over Ethernet (PoE) and local power sources .	[M]
A.10.3	Perform the setup, installation, configuration, and testing of all access points as part of the project scope.	[M]
A.10.4	Supply and install PoE injectors for the access points , with a minimum of five (5) injectors provided as required by the project specifications.	[M]
A.10.5	Each access point shall support WPA3-Enterprise, 802.11k/v/r, band steering and load balancing .	[M]
A.10.6	Each access point shall support at least 4x4 MU-MIMO on both 2.4GHz and 5GHz radios, with a minimum aggregate throughput of 1.5 Gbps .	[M]

A.11. STANDING RACK (MULTIMEDIA ROOM) REQUIREMENTS (QUANTITY: 1 LOT)

Clause	Requirement	Class
A.11.1	Supply and install a 42U standing rack , and shall specify the brand, model, and series of the proposed rack in accordance with the project requirements.	[M]
A.11.2	The standing rack shall have minimum dimensions of 600mm (width) by 600mm (depth) .	[M]
A.11.3	The standing rack shall include patch panels installed in accordance with the project specifications.	[M]
A.11.4	The standing rack shall include cable management systems to ensure organised and efficient cabling.	[M]



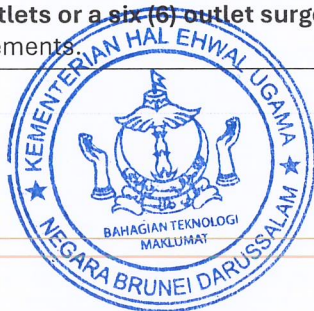
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Clause	Requirement	Class
A.11.5	The standing rack shall include front cable management panels with covers.	[M]
A.11.6	The standing rack shall be equipped with a silent rack-mount fan system providing airflow with noise levels not exceeding 40 dBA.	[M]
A.11.7	The standing rack shall be supplied with lockable doors and side panels to ensure security and access control.	[M]
A.11.8	The standing rack shall include a vertical power distribution panel with six (6) outlets or a six (6) outlet surge protector , as specified in the project requirements.	[M]
A.11.9	Provide power outlets with proper trunking where required to ensure safe and organised electrical installations.	[M]
A.11.10	Submit brochures or datasheets for the proposed rack and accessories when submitting the tender.	[M]
A.11.11	The rack shall include front and rear cable management panels with covers.	[M]
A.11.12	The standing rack shall be earthed/bonded in accordance with TIA-607 (or equivalent) and local electrical codes.	[M]

A.12. WALL MOUNTED RACK (NEW BUILDING) REQUIREMENTS (QUANTITY:1 LOT)

Clause	Requirement	Class
A.12.1	Supply and install a 9U wall-mounted rack , and shall specify the brand, model, and series of the proposed rack in accordance with the project requirements.	[M]
A.12.2	The wall-mounted rack shall have minimum dimensions of 600mm (width) by 600mm (depth).	[M]
A.12.3	The wall-mounted rack shall include patch panels installed in accordance with the project specifications.	[M]
A.12.4	The wall-mounted rack shall include cable management systems to ensure organised and efficient cabling.	[M]
A.12.5	The wall-mounted rack shall include front cable management panels with covers.	[M]
A.12.6	The wall-mounted rack shall be equipped with a silent rack-mount fan system providing airflow with noise levels not exceeding 40 dBA.	[M]
A.12.7	The wall-mounted rack shall be supplied with lockable doors and side panels to ensure security and access control.	[M]
A.12.8	The wall-mounted rack shall include a vertical power distribution panel with six (6) outlets or a six (6) outlet surge protector , as specified in the project requirements.	[M]



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Clause	Requirement	Class
A.12.9	Provide power outlets with proper trunking where required to ensure safe and organised electrical installations.	[M]
A.12.10	Submit brochures or datasheets for the proposed rack and accessories when submitting the tender.	[M]
A.12.11	The rack shall include front and rear cable management panels with covers .	[M]
A.12.12	The wall-mounted rack shall be earthed/bonded in accordance with TIA-607 (or equivalent) and local electrical codes.	[M]

A.13. TRANSCEIVER REQUIREMENTS (QUANTITY: 26 UNITS)

Clause	Requirement	Class
A.13.1	Supply and install optical transceivers fully compatible with the proposed core and access switches, and matched to the deployed fibre type (e.g., SFP+ 10GbE LR/SR for uplinks, SFP 1GbE LR/SR if required).	[M]
A.13.2	Provide a total of twenty-two (22) transceivers , with exact quantities and types (10GbE, LR or SR) specified in the proposal, based on the final network design.	[M]
A.13.3	Provide manufacturer datasheets for all proposed transceivers to confirm compliance with the project specifications.	[M]
A.13.4	Provide a link matrix that maps each fibre link and its transceiver at both ends, and include spares equal to 10% (rounded up) for each transceiver type.	[M]

A.14. IMPLEMENTATION REQUIREMENTS

Clause	Requirement	Class
A.14.1	Conduct a detailed site survey and produce a Low-Level Design (LLD) for Ministry approval, covering network topology, IP addressing schema, VLAN plan, configuration templates, migration plan, and testing plan.	[M]
A.14.2	Perform professional installation , including equipment mounting, cabling, and proper cable management in accordance with industry best practices.	[M]
A.14.3	Configure the solution based on the approved LLD, addressing security, quality of service (QoS), management settings, and high availability .	[M]
A.14.4	Execute testing in line with the approved testing plan, verifying connectivity, performance, failover, and security, and shall provide fully documented results.	[M]



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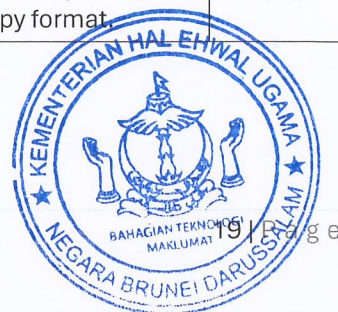
Clause	Requirement	Class
A.14.5	Conduct at least one (1) day of hands-on knowledge transfer for Ministry IT staff, covering configuration, management, troubleshooting, and maintenance of the installed solution.	[M]
A.14.6	Deliver comprehensive as-built documentation , including network diagrams (Visio), configuration backups, operational guides, and an inventory list (Excel).	[M]
A.14.7	Provide a migration and risk management plan with mitigations and rollback procedures .	[M]

A.15. LABELLING REQUIREMENTS

Clause	Requirement	Class
A.15.1	Label all proposed hardware (including switches, racks, controllers, access points, and cabling components) using durable, industry-standard labels in accordance with this RFP.	[M]
A.15.2	Provide an editable inventory list in Microsoft Excel format , including at minimum: Asset ID, Serial Number, Location, Model, Delivery Date, and Warranty Expiry.	[M]

A.16. WARRANTY AND SUPPORT REQUIREMENTS

Clause	Requirement	Class
A.16.1	Provide a minimum of three (3) years or maximum of lifetime comprehensive hardware warranty for all supplied equipment, including switches, wireless controllers, access points, racks, power supplies, and fans.	[M]
A.16.2	Perform installation, configuration, migration, testing, on-the-job training, and commissioning, all conducted by certified network engineers.	[M]
A.16.3	Provide maintenance and technical support services for an initial period of three (3) years , with separate, itemised pricing for optional one-year (1) extensions for Year 4 and Year 5.	[M]
A.16.4	Provide on-site support services , including troubleshooting and break-fix, as part of the maintenance and support agreement.	[M]
A.16.5	Include configuration enhancements, firmware updates, and software patches as part of the maintenance and support services.	[M]
A.16.6	Provide clear asset identification labels (Asset IDs) for every item , including racks, switches, wireless controllers, and access points, and shall provide a complete inventory list in editable softcopy format.	[M]



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Clause	Requirement	Class
A.16.7	<p>Provide an SLA for technical support that includes at minimum: access to software updates, 24x7 access to a technical support centre, and defined response and replacement times as follows:</p> <ul style="list-style-type: none"> • Critical Issues (Network Down): 4-hour response, Next Business Day (NBD) onsite hardware replacement • Major Issues (Significant Impact): 8-hour response • Minor Issues (Low Impact): NBD response 	[M]
A.16.8	Ensure the availability of qualified engineers for on-site troubleshooting and break-fix during the entire support period, including any exercised optional extensions (Year 4 and Year 5).	[M]
A.16.9	All installation, configuration, and testing shall be performed by engineers holding relevant and current certifications (e.g., Aruba ACSP/ACMP, Cisco CCNA/CCNP, or equivalent for the proposed brand). Proof of certification may be requested by the Ministry.	[M]



Appendix B: Technical Compliance Form

Instructions: Bidders must complete this form, indicating compliance with each requirement. Use "Yes" for full compliance, "No" for non-compliance, or "Partial" for partial compliance. Provide specific details, model numbers, or explanations in the "Bidder's Remarks / Specification Offered" column, especially for partial or non-compliance, or where specific values/details are requested.

B.1. GENERAL REQUIREMENTS

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.1.1	[M] Provide an end-to-end solution (supply, delivery, installation, setup, configuration, testing, and maintenance) with VLAN segmentation (staffNet and studentNet), designed to meet current operational needs and future-proofed for at least ten (10) years of use, including readiness for partial online teaching and learning adoption.		
B.1.2	[M] Complete within fourteen (14) weeks of contract award or PO issuance.		
B.1.3	[M] Implementation Plan: a. User Requirement Study – 1 week b. Delivery & Installation – 6 - 8 weeks (staged) c. Configuration, Testing, Handover & Training: 3 - 5 weeks (overlapping)		

B.2. NETWORK POINTS REQUIREMENTS (QUANTITY: 63)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.2.1	[M] Provide Category 6 RJ45 faceplates with integrated shutters and labelling compartments, equal to the total number of network points required.		
B.2.2	[M] Provide sufficient Category 6 patch panel ports (minimum 3 × 24-port) to terminate all 63 points. Panels must include horizontal cable management for neatness and accessibility.		



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Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.2.3	<p>[M] Provide factory-terminated and tested Category 6 UTP patch cords for all network points, in two length variants:</p> <ul style="list-style-type: none"> 1.2m cords for Wireless Access Points (WAPs) 5m cords for PCs, printers, and other endpoints 		
B.2.4	<p>[M] All outlets, patch panels, and cables must be durably labelled in accordance with ANSI/TIA-606-C standards. Labelling must match the as-built drawings and inventory list.</p>		
B.2.5	<p>[M] Perform full certification testing of all installed cabling using Fluke DSX-5000/8000 or equivalent. Submit complete test results in both native format and PDF, along with a summary report.</p>		
B.2.6	<p>[M] Assign at least one (1) Certified Structured Cabling Installer (CSCI) with a minimum of five (5) years' experience in structured cabling system design and implementation to lead the cabling works.</p>		
B.2.7	<p>[M] Install Category 6 UTP horizontal cabling to all network points, properly terminated at both ends.</p>		
B.2.8	<p>[M] Supply and install all required equipment racks, patch panels, cable management systems, RJ45 input/output sockets, UTP cables, and faceplates to complete the structured cabling system.</p>		
B.2.9	<p>[M] Test all installed fibre optic and UTP cables in accordance with TIA/ISO standards. Submit fully documented results with certification reports.</p>		
B.2.10	<p>[M] Faceplates must use RJ45 jacks with shutters and embedded compartments for labelling.</p>		



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Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.2.11	[M] Fill all unused modular jack positions on faceplates with blank inserts.		
B.2.12	[M] Verify that all installed cabling supports the operation of the proposed PoE switches, wireless controllers, access points, and other active network devices , and that end-to-end connectivity to the MoRA Data Centre is achieved.		

B.3. STRUCTURED CABLING REQUIREMENTS (QUANTITY: 1 LOT)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.3.1	[M] Provide a fibre optic backbone between the Main Distribution Frame (MDF) and Intermediate Distribution Frames (IDFs). Wireless backhaul is not permitted for inter-rack or inter-building links.		
B.3.2	[M] Supply and install Category 6 UTP copper cabling for horizontal runs. Shielded cabling (STP) shall only be used where required due to high electromagnetic interference (EMI), as evidenced during the site survey and approved by the Ministry.		
B.3.3	[M] All cabling schemes must be structured, standards-based, and modular , enabling flexible moves, adds, and changes (MACs) without rework.		
B.3.4	[M] Provide factory-terminated, pre-tested Category 6 patch cords and station cords (not field-crimped), in standard lengths of 1m, 3m, and 5m as required.		
B.3.5	[M] Provide single-mode (OS2) duplex LC-LC fibre patch cords in 1m and 3m lengths.		



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Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.3.6	[M] Label all cables, patch panels, faceplates, and outlets. Labelling must match the as-built drawings and asset inventory.		
B.3.7	[M] All structured cabling components (cables, jacks, faceplates, patch panels, patch cords) must be from the same manufacturer to maintain system performance and extended warranty eligibility.		
B.3.8	[M] Install patch panels, racks, and cabinets with proper cable management , support brackets, and reinforcement structures. Ensure racks are securely mounted and all cabling is neatly arranged.		
B.3.9	[M] Dismantle and dispose of all existing cabling, trunking, and access points (APs) in a safe and environmentally compliant manner. Restore walls, ceilings, and fixtures to their original or better condition.		
B.3.10	[M] Test all installed UTP, STP, and fibre cables using a Fluke DSX-5000/8000 CableAnalyzer or equivalent. Submit complete certification reports (native format + PDF), including summary and pass/fail compliance.		
B.3.11	[M] Provide full as-built documentation, including: <ul style="list-style-type: none"> • Network cabling layout and rack elevations (Visio format) • Cable schedules and labelling maps (Excel format) • Textual documentation (Word/PDF) covering standards applied, test summaries, and materials used • Deliverables to be provided in both hardcopy and electronic formats (USB drive or secure file link) 		



B.4. FIBRE OPTIC CABLING (QUANTITY: 1 LOT)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.4.1	<p>[M] Provide and install fibre optic cabling in protected PVC conduit, casing, or trunking between the following locations:</p> <ul style="list-style-type: none"> Location A (Main Rack): Multimedia Room (MDF). Location B (IDFs): Admin Office, Computer Lab Level 2, Computer Lab Level 3.1, Computer Lab Level 3.2, Staff Room (New Block), Classroom Corridor First Floor (New Block), Classroom Ground Floor, Classroom First Floor. Male & female staffroom 		
B.4.2	[M] Provide Single-Mode (OS2) or Multimode (OM4) fibre optic cabling for inter-building and long-distance runs, subject to Ministry approval.		
B.4.3	[M] Provide and install a fibre optic backbone with a minimum of 24-core (12 pairs) per link, capable of supporting 40Gb/s ($\geq 200\text{m}$ for OM4 multimode or multi-kilometre for OS2 single-mode), fully installed, terminated, and tested in accordance with TIA/ISO standards, and include LC-LC duplex patch cords in 1m, 2m, and 3m lengths equal to the number of terminations.		
B.4.4	[M] Supply and install optical transceivers (SFP+/QSFP+) that are fully compatible with the proposed switches and controllers and matched to the fibre type deployed (SR for multimode, LR for single-mode).		
B.4.5	[M] Provide manufacturer brand, series, and datasheets/brochures for the proposed fibre optic cable and accessories and submit certification test results (OTDR and Fluke/Agilent) for every fibre strand in both native and PDF formats, together with rack elevation diagrams showing ODF termination points .		



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B.5. FIBRE RACK MOUNT PANEL REQUIREMENT (QUANTITY: 1 LOT)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.5.1	[M] Provide a rack-mount Optical Distribution Frame (ODF) with LC duplex adaptors (or Ministry-approved equivalent), including splice trays, pigtails, and cable management accessories, fully compliant with project requirements and suitable for terminating all specified backbone fibres.		

B.6. PATCH PANEL REQUIREMENTS (QUANTITY: 1 LOT)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.6.1	[M] Supply and install Category 6 patch panels with a minimum of 24 ports each, in sufficient quantity to terminate all required network points for this project.		
B.6.2	[M] Provide horizontal cable management solutions for all patch panel installations, ensuring neatness and accessibility.		
B.6.3	[M] Supply and install front cable management panels with covers for each patch panel.		
B.6.4	[M] Supply and install all required structured cabling components, including but not limited to: Category 6 patch panels, Category 6 UTP patch cords, Category 6 RJ45 input/output sockets, Category 6 UTP cables, Category 6 faceplates, and Category 6 RJ45 cords.		

B.7. CORE SWITCH REQUIREMENTS (QUANTITY: 1 UNIT)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.7.1	[M] Supply and install a Core Switch and shall specify the brand, model, and series proposed in accordance with the project requirements.		



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Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.7.2	[M] The Core Switch shall provide a minimum of twelve (12) 10G SFP+ ports .		
B.7.3	[M] The Core Switch shall provide a minimum of two (2) 1G RJ45 Ethernet ports .		
B.7.4	[M] The Core Switch shall provide a minimum routing/switching capacity of 240 Gbps .		
B.7.5	[M] The Core Switch shall be supplied with a power supply unit and Type G power cord , suitable for use in Brunei Darussalam.		
B.7.6	[M] The Core Switch shall support Layer-3 features including static routing, OSPF, VRRP (or equivalent), IPv6, and inter-VLAN routing.		

B.8. NETWORK SWITCH - 48 PORTS MANAGED PoE REQUIREMENTS – (QUANTITY: 12, VENDOR PROPOSED)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.8.1	[M] Supply and install managed network switches with a minimum of forty-eight (48) Gigabit Ethernet RJ45 ports .		
B.8.2	[M] Each switch shall provide a minimum of two (2) 10G SFP+ uplink ports .		
B.8.3	[M] Each switch shall be supplied with an integrated power supply and Type G power cord , suitable for use in Brunei Darussalam.		



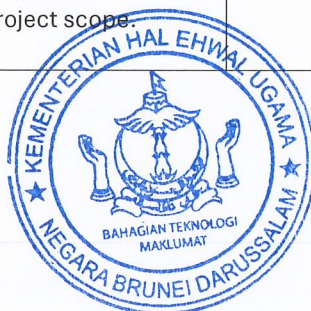
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Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.8.4	[M] Each switch shall support IEEE 802.3at PoE+ with a minimum PoE budget of 370 W (or higher as required by the final AP/endpoint design).		
B.8.5	[M] The switches shall support stacking (logical or physical) and L2 features (VLANs, RSTP/MSTP) and security features (DHCP snooping, Dynamic ARP Inspection, storm control).		
B.8.6	[M] Specify the brand, model, and series of the proposed switch in accordance with the project requirements.		
B.8.7	[D] Each switch should provide at least four (4) ports supporting IEEE 802.3bt (90W) PoE capability for high-power devices.		
B.8.8	[D] Each switch should provide a total PoE power budget sized to support all connected access points and endpoints, with at least 20% headroom above calculated requirements.		
B.8.9	[M] Support BPDU Guard, SNMPv3, syslog, NTP, and RADIUS/TACACS+ integration.		

B.9. WIRELESS CONTROLLER REQUIREMENTS (QUANTITY:1 UNIT)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.9.1	[M] Supply and install a Wireless LAN Controller and shall specify the brand, model, and series in accordance with the project requirements.		
B.9.2	[M] Configure, set up, install, and test the wireless controller and all associated equipment as part of the project scope.		



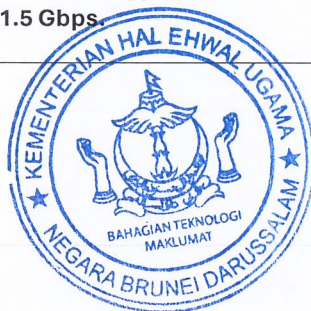
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Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.9.3	[M] The wireless solution may be provided as an on-premises controller with a perpetual one-time licence, and shall include all required controller and access point licences.		

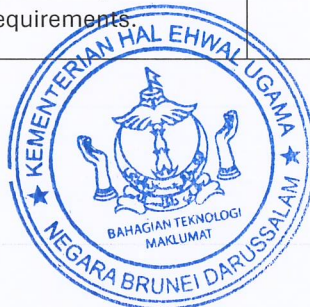
B.10. Wi-Fi 6 INDOOR WIRELESS ACCESS POINT REQUIREMENTS (QUANTITY: 36 UNITS)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.10.1	[M] Supply and install Wi-Fi 6 (802.11ax) indoor wireless access points and shall specify the brand, model, and series in accordance with the project requirements.		
B.10.2	[M] Each access point shall support both Power over Ethernet (PoE) and local power sources .		
B.10.3	[M] Perform the setup, installation, configuration, and testing of all access points as part of the project scope.		
B.10.4	[M] Supply and install PoE injectors for the access points , with a minimum of five (5) injectors provided as required by the project specifications.		
B.10.5	[M] Each access point shall support WPA3-Enterprise, 802.11k/v/r, band steering and load balancing .		
B.10.6	[M] Each access point shall support at least 4x4 MU-MIMO on both 2.4GHz and 5GHz radios , with a minimum aggregate throughput of 1.5 Gbps .		



B.11. STANDING RACK (MULTIMEDIA ROOM) REQUIREMENTS (QUANTITY: 1 LOT)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.11.1	[M] Supply and install a 42U standing rack , and shall specify the brand, model, and series of the proposed rack in accordance with the project requirements.		
B.11.2	[M] The standing rack shall have minimum dimensions of 600mm (width) by 600mm (depth) .		
B.11.3	[M] The standing rack shall include patch panels installed in accordance with the project specifications.		
B.11.4	[M] The standing rack shall include cable management systems to ensure organised and efficient cabling.		
B.11.5	[M] The standing rack shall include front cable management panels with covers .		
B.11.6	[M] The standing rack shall be equipped with a silent rack-mount fan system providing airflow with noise levels not exceeding 40 dBA .		
B.11.7	[M] The standing rack shall be supplied with lockable doors and side panels to ensure security and access control.		
B.11.8	[M] The standing rack shall include a vertical power distribution panel with six (6) outlets or a six (6) outlet surge protector , as specified in the project requirements.		



RASMI TIER 1A

REFERENCE NUMBER: 06/KHEU/BTM/2/RFP/2025 - NETWORK INFRASTRUCTURE UPGRADE PROJECT: THE SUPPLY, DELIVERY, INSTALLATION, SETUP, CONFIGURATION, TESTING AND MAINTENANCE AT SEKOLAH TINGGI ARAB HASSANAL BOLKIAH, MINISTRY OF RELIGIOUS AFFAIRS

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.11.9	[M] Provide power outlets with proper trunking where required to ensure safe and organised electrical installations.		
B.11.10	[M] Submit brochures or datasheets for the proposed rack and accessories when submitting the tender.		
B.11.11	[M] The rack shall include front and rear cable management panels with covers .		
B.11.12	[M] The standing rack shall be earthed/bonded in accordance with TIA-607 (or equivalent) and local electrical codes.		

B.12. WALL MOUNTED RACK (NEW BUILDING) REQUIREMENTS (QUANTITY: 1 LOT)

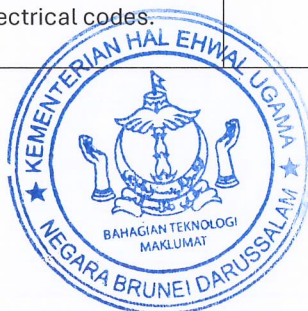
Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.12.1	[M] Supply and install a 9U wall-mounted rack , and shall specify the brand, model, and series of the proposed rack in accordance with the project requirements.		
B.12.2	[M] The wall-mounted rack shall have minimum dimensions of 600mm (width) by 600mm (depth) .		
B.12.3	[M] The wall-mounted rack shall include patch panels installed in accordance with the project specifications.		
B.12.4	[M] The wall-mounted rack shall include cable management systems to ensure organised and efficient cabling.		



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Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.12.5	[M] The wall-mounted rack shall include front cable management panels with covers .		
B.12.6	[M] The wall-mounted rack shall be equipped with a silent rack-mount fan system providing airflow with noise levels not exceeding 40 dBA .		
B.12.7	[M] The wall-mounted rack shall be supplied with lockable doors and side panels to ensure security and access control.		
B.12.8	[M] The wall-mounted rack shall include a vertical power distribution panel with six (6) outlets or a six (6) outlet surge protector , as specified in the project requirements.		
B.12.9	[M] Provide power outlets with proper trunking where required to ensure safe and organised electrical installations.		
B.12.10	[M] Submit brochures or datasheets for the proposed rack and accessories when submitting the tender.		
B.12.11	[M] The rack shall include front and rear cable management panels with covers .		
B.12.12	[M] The wall-mounted rack shall be earthed/bonded in accordance with TIA-607 (or equivalent) and local electrical codes.		



B.13. TRANSCEIVER REQUIREMENTS (QUANTITY: 26 UNITS)

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.13.1	[M] Supply and install optical transceivers fully compatible with the proposed core and access switches, and matched to the deployed fibre type (e.g., SFP+ 10GbE LR/SR for uplinks, SFP 1GbE LR/SR if required).		
B.13.2	[M] Provide a total of twenty-two (22) transceivers, with exact quantities and types (10GbE ,LR or SR) specified in the proposal, based on the final network design.		
B.13.3	[M] Provide manufacturer datasheets for all proposed transceivers to confirm compliance with the project specifications.		
B.13.4	[M] Provide a link matrix that maps each fibre link and its transceiver at both ends, and include spares equal to 10% (rounded up) for each transceiver type.		

B.14. IMPLEMENTATION REQUIREMENTS

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.14.1	[M] Conduct a detailed site survey and produce a Low-Level Design (LLD) for Ministry approval, covering network topology, IP addressing schema, VLAN plan, configuration templates, migration plan, and testing plan.		
B.14.2	[M] Perform professional installation , including equipment mounting, cabling, and proper cable management in accordance with industry best practices.		
B.14.3	[M] Configure the solution based on the approved LLD, addressing security, quality of service (QoS), management settings, and high availability .		



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Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.14.4	[M] Execute testing in line with the approved testing plan, verifying connectivity, performance, failover, and security, and shall provide fully documented results.		
B.14.5	[M] Conduct at least one (1) day of hands-on knowledge transfer for Ministry IT staff, covering configuration, management, troubleshooting, and maintenance of the installed solution.		
B.14.6	[M] Deliver comprehensive as-built documentation, including network diagrams (Visio), configuration backups, operational guides, and an inventory list (Excel).		
B.14.7	[M] Provide a migration and risk management plan with mitigations and rollback procedures.		

B.15. LABELLING REQUIREMENTS

Clause	Requirement	Compliance (Yes/No/Partial)	Bidder's Remarks/
B.15.1	[M] Label all proposed hardware (including switches, racks, controllers, access points, and cabling components) using durable, industry-standard labels in accordance with this RFP.		
B.15.2	[M] Provide an editable inventory list in Microsoft Excel format, including at minimum: Asset ID, Serial Number, Location, Model, Delivery Date, and Warranty Expiry.		

B.16. WARRANTY AND SUPPORT REQUIREMENTS

Clause	Requirement		Class
B.16.1	[M] Provide a minimum of three (3) years or maximum of lifetime comprehensive hardware warranty for all supplied equipment, including switches, wireless controllers.		



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Clause	Requirement		Class
	access points, racks, power supplies, and fans.		
B.16.2	[M] Perform installation, configuration, migration, testing, on-the-job training, and commissioning, all conducted by certified network engineers.		
B.16.3	[M] Provide maintenance and technical support services for an initial period of three (3) years, with separate, itemised pricing for optional one-year (1) extensions for Year 4 and Year 5.		
B.16.4	[M] Provide on-site support services, including troubleshooting and break-fix, as part of the maintenance and support agreement.		
B.16.5	[M] Include configuration enhancements, firmware updates, and software patches as part of the maintenance and support services.		
B.16.6	[M] Provide clear asset identification labels (Asset IDs) for every item, including racks, switches, wireless controllers, and access points, and shall provide a complete inventory list in editable softcopy format.		
B.16.7	[M] Provide an SLA for technical support that includes at minimum: access to software updates, 24x7 access to a technical support centre, and defined response and replacement times as follows: <ul style="list-style-type: none"> • Critical Issues (Network Down): 4-hour response, Next Business Day (NBD) onsite hardware replacement • Major Issues (Significant Impact): 8-hour response • Minor Issues (Low Impact): NBD response 		
B.16.8	[M] Ensure the availability of qualified engineers for on-site troubleshooting and break-fix during the entire support period, including any exercised optional extensions (Year 4 and Year 5)		



RASMI TIER 1A

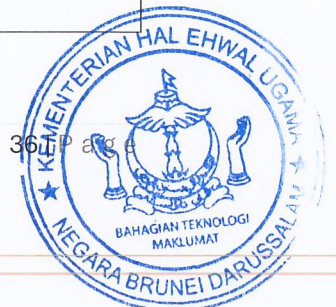
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Clause	Requirement		Class
B.16.9	[M] All installation, configuration, and testing shall be performed by engineers holding relevant and current certifications (e.g., Aruba ACSP/ACMP, Cisco CCNA/CCNP, or equivalent for the proposed brand). Proof of certification may be requested by the Ministry.		

Declaration

I, the undersigned, certify that the information provided in this Technical Compliance Form is accurate, complete, and fully represents the technical specifications and capabilities of the proposed solution as required by the RFP.

Name	Signature	Position	Company Stamp



Appendix C: Project Plan & Methodology Outline

Instructions: Bidders must complete this outline, providing details on their proposed project plan and methodology. Attach a detailed project schedule (e.g., Gantt chart) as a separate document if necessary.

Bidder Name: _____

Section	Requirement / Prompt	Bidder's Response / Approach Description
1. Overall Approach	Describe your overall methodology for executing this network refresh project, ensuring minimal disruption to STAHB, MORA operations.	
2. Project Team & Roles	Describe the proposed project team structure, roles, responsibilities, and reporting lines. (Reference Vendor Qualification Form for certifications).	
3. Project Timeline	Confirm adherence to the overall 12-week timeline. Provide a high-level Work Breakdown Structure (WBS) and key milestones below. Attach detailed schedule.	
	Key Milestone 1: Project Kick-off	Proposed Date:
	Key Milestone 2: Site Survey & LLD Approval	Proposed Date:
	Key Milestone 3: Equipment Delivery	Proposed Date:
	Key Milestone 4: Installation Complete	Proposed Date:
	Key Milestone 5: Configuration & Testing Complete	Proposed Date:
	Key Milestone 6: Training Complete	Proposed Date:
	Key Milestone 7: Documentation Handover & Project Closure	Proposed Date:



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Section	Requirement / Prompt	Bidder's Response / Approach Description
4. Site Survey & Design	Describe your approach to the site survey and the development of the Low-Level Design (LLD) document, including contents as per spec A.14.1.	
5. Installation Methodology	Describe your methodology for physical installation, rack mounting, and cable management (spec A.14.2).	
6. Configuration Methodology	Describe your methodology for configuring the network equipment based on the approved LLD, including security and QoS settings (spec A.14.3).	
7. Testing Methodology	Outline your testing plan, including types of tests (connectivity, performance, failover, security) and how results will be documented (spec A.14.4).	
8. Migration Strategy	Describe your proposed strategy for migrating from the existing network to the new infrastructure with minimal downtime and risk (spec A.14.7).	
9. Risk Management	Identify key potential risks for this project and outline your proposed mitigation strategies. (A.14.7).	Risk 1: Mitigation:
		Risk 1: Mitigation:
		Risk 1: Mitigation:



RASMI TIER 1A

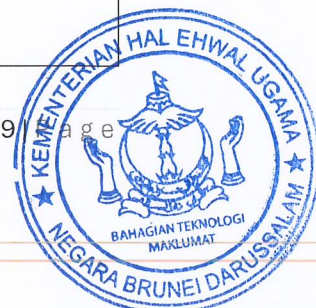
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Section	Requirement / Prompt	Bidder's Response / Approach Description
10. Project Management	Describe your project management approach, including communication plan, progress reporting frequency, and issue escalation process.	

Declaration

I, the undersigned, certify that the Project Plan and Methodology outlined herein is accurate, feasible, and represents our proposed approach for the successful and timely execution of this project.

Name	Signature	Position	Company Stamp



Appendix D: Training & Documentation Plan Outline

Instructions: Bidders must complete this outline, providing details on their proposed plans for knowledge transfer (training) and project documentation.

Bidder Name: _____

Section	Requirement / Prompt	Bidder's Response / Approach Description
1. Training Plan		
1.1 Training Duration	Confirm commitment to provide a minimum of 1 day of hands-on training for STAHB, MORA IT staff (spec A.14.5).	Confirm Yes/No. Specify proposed duration if longer.
1.2 Training Content	Outline the proposed training curriculum, ensuring it covers configuration, management, troubleshooting, security, performance optimisation, and routine maintenance (spec A.14.5).	Provide high-level curriculum outline.
1.3 Training Methodology	Describe the proposed training methodology (e.g., classroom sessions, hands-on labs, demonstrations).	
1.4 Trainer Qualifications	Provide details on the qualifications and experience of the proposed trainer(s).	
1.5 Training Location	Specify the proposed location for the training (e.g., STAHB, MORA premises, Bidder's facility).	
1.6 Training Materials	Confirm that training materials will be provided in both electronic and printed formats (spec A.14.5). Describe the nature of the materials (e.g., manuals, lab guides).	



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Section	Requirement / Prompt	Bidder's Response / Approach Description
2. Documentation Plan		
2.1 Documentation Methodology	Confirm commitment to deliver comprehensive as-built documentation covering all items listed in spec A.14.6 (network diagrams, config backups, guides, inventory list, etc.).	Confirm Yes/No.
2.2 Documentation Content	Describe the specific contents and level of detail planned for each documentation component (e.g., types of diagrams, format of guides).	
2.3 Documentation Format	Confirm that all documentation will be provided in both electronic (editable where applicable) and printed formats (spec A.14.6).	Confirm Yes/No.
2.4 Documentation Delivery	Specify the timeline for delivering the final documentation package relative to project completion.	

Declaration

I, the undersigned, certify that the Training and Documentation Plan outlined herein is accurate, comprehensive, and represents our commitment to knowledge transfer and complete project documentation.

Name	Signature	Position	Company Stamp



Appendix E: Vendor Qualification Form

Instructions: Bidders must complete this form, providing evidence and details to demonstrate compliance with the vendor qualification requirements. Attach supporting documents as necessary (e.g., certificates, reference letters).

Bidder Name: _____

Req. ID	Requirement Description	Bidder's Response / Evidence Provided
1 Experience		
1.1	Minimum 5 years' experience implementing enterprise networks.	Years of Experience:
		<i>Provide company registration date or similar evidence.</i>
1.2	Details of at least 3 similar network implementation projects completed in Brunei within the last 3 years	<i>Provide project names, clients, brief scope, completion dates. Attach reference letters if available.</i>
		Project:
		Client:
		Scope:
		Date:
		Project:
		Client:
		Scope:
		Date:
2 Manufacturer Partnership		
2.1	Authorised partner status for the proposed hardware brand(s).	Proposed Brand(s):
		Partnership Level:



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Req. ID	Requirement Description	Bidder's Response / Evidence Provided
		Attach proof of partnership (e.g., certificate, letter).
3 Local Presence		
3.1	Established office and support capability within Brunei Darussalam.	Office Address:
		Provide details of local support team size/structure.
4 Certified Engineers		
4.1	Installation, configuration, and testing will be performed by certified engineers.	Confirm Yes/No
4.2	Provide details of relevant, current certifications held by the proposed project team (e.g., Aruba ACSP/ACMP, Cisco CCNA/CCNP, or equivalent for the proposed brand).	List key team members, their roles, and relevant certifications. Attach copies of certificates if requested.
		Name: Role: Certification:
		Name: Role: Certification:
		Name: Role: Certification:



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Declaration

I, the undersigned, certify that all information provided in this Vendor Qualification Form regarding our company's experience, qualifications, and partnerships is accurate and truthful.

Name	Signature	Position	Company Stamp



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Appendix F: Vendor Information Form

Instructions: Please complete the details in Part A and Part B below.

PART A: COMPANY/CONTRACTOR DETAILS

Details	Information
Company Name / Contractor (As written in the Certificate of Registration 16/17 or Form X)	
Company Premise Address	
Postal Address (If different from above)	
Company Manager Name	
Identity Card No. and Citizenship	
Email Address	
Office Phone No.	
Home Phone No.	
Mobile Phone No.	

PART B: OFFER DETAILS

Details	Information
Offer Validity Period (Minimum 90 days)	
Validity Period:	
Validity Start Date:	
Validity End Date:	



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Declaration

I, the undersigned, certify that all company and offer validity information provided in this form is accurate and up-to-date.

Name	Signature	Position	Company Stamp



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Appendix G: Total Cost of Ownership (TCO) Breakdown Form

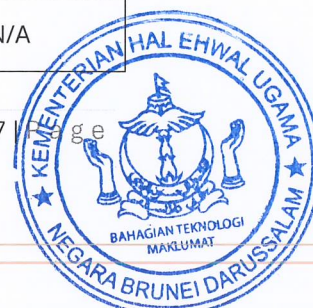
Instructions: Bidders must complete this TCO submission form in full. All cost components must be quoted in Brunei Dollars (BND) and inclusive of all applicable charges. Incomplete submissions may be disqualified.

Section A: Vendor and Solution Details

Item	Description
Vendor Name	:
Product Brand & Model (Core Switch)	:
Product Brand & Model (Access Switches)	:
Product Brand & Model (Wireless Controller)	:
Product Brand & Model (Access Points)	:
Product Brand & Model (Rack(s))	:
Product Brand & Model (Transceivers/SFPs)	:
Proposed Quantity (e.g., 1 x core, 10 x access, 30 x Aps, 22 x SFPs, 2 x racks)	
Warranty Duration (Hardware)	:
Support Contract Duration	<input type="checkbox"/> Initial 3 years <input type="checkbox"/> + Optional Year 4 <input type="checkbox"/> + Optional Year 5
Wireless Standard Supported	<input type="checkbox"/> Wi-Fi 6

Section B: Total Cost of Ownership (TCO) – 3 to 5 Years Horizon

Category	Cost (BND)		
	Initial 3-Year Term	Year 4 (Optional)	Year 5 (Optional)
Capital Costs (CapEx)			
a. Hardware (switches, Aps, racks, accessories)		N/A	N/A
b. Initial software licensing (if any)		N/A	N/A



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Category	Cost (BND)		
	Initial 3-Year Term	Year 4 (Optional)	Year 5 (Optional)
c. Installation & configuration services		N/A	N/A
Operational Costs (OpEx)			
a. Annual support and maintenance			
b. Recurring licence/subscription fees			
Other Costs			
a. Training/Knowledge Transfer		N/A	N/A
b. Documentation deliverables		N/A	N/A
c. Optional features proposed (e.g., 802.3bt, PoE headroom, extended licences)			
TOTAL ESTIMATED TCO			

Section C: Additional Notes (if any)

(Vendor may provide additional information regarding service levels, upgrade paths, assumptions, etc.)

Declaration

I, the undersigned, certify that the above submission accurately represents the total expected cost for the initial three (3) year period and the separately priced optional years (Year 4 and Year 5), and includes all relevant charges for the solution proposed.

Name	Signature	Position	Company Stamp



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Appendix H: Tenderer's Integrity Declaration

Rujukan Tawaran <i>Tender Reference</i>	06/KHEU/BTM/2/RFP/2025
Tajuk Tawaran <i>Tender Title</i>	Network Infrastructure Upgrade Project: The Supply, Delivery, Installation, Setup, Configuration, Testing and Maintenance at Sekolah Tinggi Arab Hassanal Bolkiah, Ministry of Religious Affairs
Kementerian/Jabatan <i>Ministry/Department</i>	Kementerian Hal Ehwal Ugama, Bahagian Teknologi Maklumat

Saya/Kami, (Isikan nama setiap pemilik syarikat/pemegang saham di bawah)
I/We (Fill in all the proprietor/shareholders' name below)

Bil. No.	Nama Name	No. Kad Pengenalan Brunei & Warna/ No. Paspot Antarabangsa Brunei Identity Card No. & Colour/International Passport No.	Tandatangan Signature

Beralamat/Address:

dengan ini membuat PENGAKUAN seperti berikut/make the following DECLARATION:

1. Saya/Kami yang bernama di atas,
I/We as the name stated above,
'adalah pemilik berdaftar sebuah Firma yang bernama
a registered proprietor of



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isikan nama Firma/ fill in the firm's name)

dengan alamat perniagaan di, with its
place of business at

(atau/or)

ⁱⁱ adalah pemegang saham dalam sebuah Syarikat yang bernama
a shareholder in a Company,

dengan alamat berdaftar di / having its registered
address at

yang telah menghadapkan Tawaran untuk projek yang disebutkan di atas;
which has submitted a Tender Proposal in the above mentioned project;

2. ⁱⁱⁱ Saya/Kami **telah menghantar Penyata Tahunan** kepada Pendaftar Syarikat-Syarikat pada _____ (sila nyatakan tarikh terakhir menghantar Penyata Tahunan berkenaan).
I/We have **submitted Annual Returns** to Registrar of Companies on _____ (please state the date of latest Annual Returns submitted to Registrar of Companies).

3. ^{iv} Saya/Kami **tidak memiliki Firma (Firma-Firma) / Syarikat (Syarikat-Syarikat lain;** (sila lihat nota 3 dan 4 dibawah dan potong jika tidak berkenaan).
I/We **do not own any other firm(s)/ Company(ies);** (see notes 3 and 4 below and delete where appropriate).

4. ^v Saya/Kami adalah juga **pemilik / pemegang saham** dalam senarai **Firma (Firma-Firma) / Syarikat (Syarikat-Syarikat)** yang dinyatakan dalam Lampiran I.
I/We **also the proprietor / shareholder in the list of firm(s)/ Company(ies) described at Annex 1.**

DAN saya/kami selanjutnya membuat PENGAKUAN bahawa sepanjang pengetahuan saya/kami, Firma (Firma-Firma) / Syarikat (Syarikat-Syarikat) saya/kami yang dinyatakan dalam Lampiran 1 ini, tidak mengemukakan Tawaran untuk projek yang disebutkan diatas.

AND I/We further **DECLARE** that to the best of my/our knowledge, none of my/our other firm(s)/Company(ies) set out in Annex 1, have submitted a Tender Proposal for this project.

1. Saya/Kami juga membuat PENGAKUAN selanjutnya:
I/We also hereby **DECLARE:**

1. bahawa sepanjang pengetahuan saya/kami, isteri/suami saya/kami atau Firma (Firma-Firma) Syarikat (Syarikat-Syarikat) kepunyaan isteri/suami saya/kami, tidak menghadapkan Tawaran untuk projek yang disebutkan diatas;
that to the best of my/our knowledge, neither my/our spouse or his/her firm(s)/ Company(ies) have submitted a Tender Proposal for the above mentioned project; and
2. bahawa saya/kami tidak berpakat sulit dengan Firma (Firma-Firma)/ Syarikat (Syarikat-Syarikat) atau dengan sesiapa dalam menghadapkan Tawaran untuk projek yang disebutkan di atas. that I/We have not colluded with any other firm(s)/Company(ies) or any other person or entity in submitting the Tender Proposal for the above mentioned project.



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2. ^{vi}Saya/Kami seterusnya membuat PENGAKUAN bahawa pemilik-pemilik, Ketua Pegawai Eksekutif dan Pengarah-Pengarah Syarikat yang turut serta dalam tawaran ini bukan dari kalangan pegawai awam yang berkhidmat dengan Kerajaan Kebawah Duli Yang Maha Mulia Paduka Seri Baginda Sultan dan Yang Di-Pertuan Negara Brunei Darussalam.

I/We also DECLARE that neither I nor the other owners of, or the Chief Executive Officer and Directors, as the case may be, of the entity participating in this tender, is/are public officer of the Government of His Majesty The Sultan and Yang Di-Pertuan of Negara Brunei Darussalam.

(Atau / Or)

Saya/Kami sedang berkhidmat dengan Kerajaan Kebawah Duli Yang Maha Mulia Paduka Seri Baginda Sultan dan Yang Di-Pertuan Negara Brunei Darussalam dan sukacita **disertakan surat kebenaran untuk berniaga daripada Jabatan Perdana Menteri.**

I/We DECLARE that I am/We are public officers and enclose herewith the letter of approval to engage in business issued by the Prime Minister's Office.

3. Saya/Kami membuat PENGAKUAN bahawa saya/kami atau mana-mana individu yang mewakili Firma/Syarikat saya/kami akan mematuhi segala peraturan dan undang-undang Negara Brunei Darussalam dan tidak akan melakukan mana-mana kesalahan yang berkaitan dengan perolehan kerajaan seperti yang disertakan di Lampiran 1. Saya/kami akan memastikan bahawa penyertaan/penglibatan syarikat saya/kami dalam sebutharga/tawaran bagi projek yang disebutkan di atas atau sebarang sebutharga/tawaran dengan kerajaan adalah secara adil, bersih dan telus.

I/We DECLARE that I/We or any person representing my/our firm/Company will obey all regulations and laws in Brunei Darussalam and will not commit any offence related to government procurement, as reproduced in Annex 1. I/we will ensure that my/our company's participation/involvement in the tender/quotation for the above-mentioned project or any other tender/quotation with the government is fair, clean and transparent.

4. Saya/Kami seterusnya membuat PENGAKUAN bahawa saya/kami atau mana-mana individu yang mewakili Firma/Syarikat saya/kami tidak akan menawarkan atau memberi atau bersetuju untuk memberi kepada sesiapa sebarang hadiah, suapan atau balasan dalam bentuk apa pun sebagai dorongan atau ganjaran bagi melakukan atau tidak melakukan atau kerana telah melakukan atau tidak melakukan apa-apa jua perbuatan yang berkaitan dengan mendapatkan atau melaksanakan sebutharga/tawaran bagi projek yang disebutkan di atas atau sebarang sebutharga/tawaran dengan Kerajaan. Saya/Kami menyedari sepenuhnya bahawa jika saya/kami atau mana-mana individu yang mewakili Firma/Syarikat saya/kami melanggar pengakuan ini, saya/kami atau mana-mana individu yang mewakili Firma/Syarikat saya/kami telah melakukan atau bersubahat, mencuba, berkomplot untuk melakukan jenayah di bawah Akta Pencegahan Rasuah (Penggagal 131), atau Bab 161 hingga 165 dari Kanun Hukuman Jenayah (Penggagal 22) dibaca bersama Bab 109 atau Bab 120B atau Bab 511 dari Kanun yang sama seperti disertakan di Lampiran 1.

I/We also DECLARE that I/We or any person representing my/our firm/Company will not offer or give or agree to give to any person any gift, gratification or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or forborne to do any action in relation to the obtaining or execution of the tender/quotation for the above mentioned project or any other tender/quotation with the government. I/We am/are fully aware that if I/We or any person representing my/our firm/Company breached this declaration, I/We or any person representing my/our firm/Company shall have committed or abetted, attempted, conspired to commit an offence under the Prevention of Corruption Act (Cap. 131) or Section 161 to 165 of the Penal Code (Cap. 22) read with Section 109 or Section 120B or Section 511 of the same as reproduced in Annex 1.

5. Saya/Kami bersetuju bagi pengakuan di atas. Jika sekiranya saya/kami atau mana-mana individu yang mewakili Firma/Syarikat saya/kami didapati melanggar syarat-syarat di atas, maka saya/kami sebagai wakil syarikat bersetuju tindakan-tindakan berikut diambil:



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I/We agree to the declaration as above. In the event I/we or any person representing my/our firm/Company found in violation of the terms above, I/we, as representative of the company have agreed the following actions to be taken:

1. Penarikan balik tawaran kontrak bagi tawaran/sebutharga yang disebutkan di atas; atau
The withdrawal of the contract for the above tender/quotation; or
 - ii. Penamatan kontrak bagi tawaran/sebutharga yang disebutkan di atas;
Termination of the above tender/quotation;
 - iii. Lain-lain tindakan tatatertib mengikut Peraturan Perolehan Kerajaan yang berkuat-kuasa; dan
Other disciplinary action in accordance with the Government Procurement Regulations in force; and
 - iv. Tindakan undang-undang mengikut undang-undang Negara Brunei Darussalam
Legal action in accordance to the Law of Brunei Darussalam.
2. Saya/Kami menyedari sepenuhnya, jika saya/kami memberi maklumat yang palsu bagi pengakuan ini, saya/kami akan melakukan kesalahan yang boleh didakwa di bawah Kanun Hukuman Jenayah Bab 177 dan Bab 182 yang disertakan di LAMPIRAN I.
I/We fully aware that if I/We gave any information which is false, I/We committing an offence for which I/We liable to prosecution under the Penal Code. I/We also aware of Section 177 and 182 of the Penal Code reproduced below in Annex 1.
3. Saya/Kami juga difahamkan bahawa Firma/Syarikat saya/kami tidak akan dipertimbangkan bagi mengikuti Tawaran projek ini sekiranya sebarang maklumat dalam pengakuan ini tidak benar.
I/We also understand that my/our firm/Company will be disqualified for this tender in the event any information given herein is found to be false.
4. Saya/Kami memberi kuasa kepada _____ untuk menandatangani surat pengakuan ini sebagai pihak saya/kami sendiri, dan sebagai wakil saya/kami untuk **mengikatkan saya/kami dan Penender** kepada perkara-perkara yang dinyatakan dalam Surat Pengakuan Integriti ini.
*I/We hereby authorize _____ to sign this Tenderer's Integrity Declaration on my/our behalf and also on behalf of the Tenderer to **bind ourselves and the Tenderer** to the matters set out in this declaration.*

Bersama ini dilampirkan Surat Perwakilan Kuasa bagi saya/kami mewakili syarikat seperti tercatat di atas untuk membuat pengisytiharan ini.

Attached herewith Letter of Representation for me/us to represent the company as noted above to make this declaration.

Pada hari ini _____ haribulan _____, 20____

Dated this day _____ of _____, 20____

(Nama dan Tandatangan)

(Name and Signature)

vii(Pemilik Syarikat/CEO/Pengarah)

(The Owner of C /CEO/Director)

(Cop Syarikat)



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(Company Stamp)

1 Masukkan disini jika orang yang membuat pengakuan adalah pemilik atau adalah seorang pemilik berdaftar Syarikat atau Nama Perniagaan

Fill in here if an Owner of a Business Name

1 Masukkan disini jika orang yang membuat pengakuan adalah pemegang saham dalam sebuah Syarikat (Sdn Bhd)

Fill in here if a shareholder in a Company (Sdn Bhd)

1 Hanya untuk diisi oleh Syarikat Berhad atau Syarikat Sendirian Berhad sahaja

To be fill by Limited or Private Limited Company only

iv Potong perenggan 3 jika orang yang membuat pengakuan TIDAK memiliki Firma-Firma / Syarikat-Syarikat lain

If you DO NOT own other firms/Companies, please delete paragraph 3

v Potong perenggan 3 jika orang yang membuat pengakuan TIDAK memiliki Firma-Firma / Syarikat-Syarikat lain

If you DO NOT own other firms/Companies, please delete paragraph 3

vi Potong perenggan 2 jika orang yang membuat pengakuan adalah pemilik atau pemegang saham dalam Firma-Firma / Syarikat-Syarikat lain

If you the Owner or Shareholder of other firms/Companies, please delete paragraph 2

vii Potong Perenggan yang tidak berkenaan

Delete where inapplicable

1 Hendaklah ditandatangani oleh Pemilik Syarikat atau Ketua Pegawai Eksekutif atau Pengarah.

Must be signed by the Owner of Co or CEO or Director



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LAMPIRAN 1

Mengikut perenggan 3 dalam pengakuan di atas, saya/kami menghadapkan senarai Firma (Firma-Firma) yang saya/kami menjadi pemiliknya seperti berikut:

Pursuant to paragraph 3 of the above declaration, I/We submit the following list of Firm(s) which I/We the proprietor of:

No	Nama/Name	Firma/Firm
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Mengikut perenggan 3 dalam pengakuan di atas, saya/kami menghadapkan senarai Syarikat (Syarikat-Syarikat Sendirian Berhad) yang saya/kami menjadi pemiliknya seperti berikut:

Pursuant to paragraph 3 of the above declaration, I/We submit the following list of Company(ies) which I/We a shareholder of:

No	Nama/Name	Syarikat/Company
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Bab 177 Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam)
Section 177 of the Penal Code (Cap 22 of the Laws of Brunei)

177. Barang siapa, yang terikat di sisi undang-undang untuk memberi maklumat mengenai apa-apa perkara kepada mana-mana penjawat awam, telah memberikannya sebagai benar, maklumat mengenai perkara itu yang dia tahu atau mempunyai sebab untuk mempercayai sebagai palsu, boleh dihukum penjara sehingga 6 bulan, atau denda sehingga \$4,000, atau kedua-duanya sekali, atau, jika maklumat yang dia terikat di sisi undang-undang untuk memberi itu adalah mengenai sesuatu kesalahan yang dilakukan atau untuk mencegah sesuatu kesalahan daripada



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dilakukan, atau bagi penangkapan seorang pesalah, boleh dihukum penjara sehingga 2 tahun, atau dengan denda, atau dengan kedua-duanya.

Whoever, being legally bound to furnish information on any subject to any public servant, as such, furnishes, as true, information on the subject which he knows or has reason to believe to be false, shall be punished with imprisonment for a term which may extend to 6 months, or with fine which may extend to \$4,000, or with both; or, if the information which he is legally bound to give respects the commission of an offence, or is required for the purpose of preventing the commission of an offence, or in order to the apprehension of an offender, with imprisonment for a term which may extend to 2 years, or with fine, or with both

Bab 182 Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam)
Sections 182 of the Penal Code (Cap 22 of the Laws of Brunei)

182. Barang siapa memberi kepada seseorang pegawai awam apa-apa maklumat yang diketahui atau dipercayai sebagai palsu, dengan maksud menyebabkan, atau dengan mengetahui bahawa kemungkinan akan menyebabkan pegawai awam tersebut:

Whoever gives to any public servant any information which he knows or believes to be false, intending thereby to cause, or knowing it likely that he will thereby cause, such public servant:

1. Melakukan atau meninggalkan apa-apa perkara yang pegawai awam itu seharusnya tidak melakukan atau tidak meninggalkan sekiranya keadaan yang sebenar, berkenaan dengan hal yang dimaklumkan itu, telah diketahui; atau

To do or omit anything which such public servant ought not to do or omit if the true state of facts respecting which such information is given were known by him; or

2. Menggunakan kuasanya yang sah disisi undang-undang yang mendatangkan kecederaan atau gangguan kepada seseorang.

to use the lawful power of such public officer to the injury or annoyance of any person.

Akan menerima hukuman penjara sehingga 6 bulan atau didenda sebanyak \$4,000.00 atau dengan kedua-duanya.

Shall be punished with imprisonment of either description for a term which may extend to 6 months, or with fine which may extend to \$4,000.00 or with both.

Bab 6(b) Akta Pencegahan Rasuah (Penggag 131 Undang-Undang Negara Brunei Darussalam)
Section 6(b) Prevention of Corruption Act (Cap 131 of the Laws of Brunei)

6(b) Jika sesiapa jua dengan secara tidak jujur memberi atau bersetuju memberi atau menawarkan sebarang suapan kepada mana-mana agen sebagai dorongan atau ganjaran kerana melakukan atau menahan diri dari melakukan, atau kerana telah melakukan atau menahan diri dari melakukan apa jua perbuatan berhubung dengan hal-hal atau urusan orang yang utamanya, atau kerana memberi atau menahan diri dari memberi atau tidak memberi pertolongan kepada sesiapa pun jua berhubung dengan hal-hal atau urusan orang yang utamanya;

If any person corruptly gives or agrees to give or offers any gratification to any agent as an inducement or reward for doing or forbearing to do, or for having done or forborne to do any act in relation to his principal's affairs or business, or for showing or forbearing to show favour or disfavour to any person in relation to his principal's affairs or business; maka ia adalah bersalah dan hukuman: Denda \$30,000 and penjara 7 tahun.

he shall be guilty of an offence and penalty: A fine of \$30,000.00 and to imprisonment for 7 years.

Bab 6(c) Akta Pencegahan Rasuah (Penggag 131 Undang-Undang Negara Brunei Darussalam)
Section 6(c) Prevention of Corruption Act (Cap 131 of the Laws of Brunei)

6(c) Jika sesiapa jua dengan setahunya memberi kepada seseorang agen atau jika seorang agen dengan setahunya menggunakan dengan tujuan untuk menipu orang yang utamanya, sebarang resit, kira-kira atau dokumen lain bersabit dengan mana orang yang utama itu mempunyai kepentingan, dan yang mengandungi sebarang kenyataan yang tidak benar atau salah atau tidak sempurna dalam mana-mana perkara mustahak, dan yang pada pengetahuannya adalah dimaksudkan untuk mengelirukan orang yang utama itu,

If any person knowingly gives to an agent, or if an agent knowingly uses with intent to deceive his principal, any receipt, account or other document in respect of which the principal is interested, and which contains any statement which is false or erroneous or defective in any material particular, and which to his knowledge is intended to mislead the principal,

maka ia adalah bersalah dan hukuman: Denda \$30,000 dan penjara 7 tahun

he shall be guilty of an offence and penalty: A fine of \$30,000.00 and to imprisonment for 7 years.

Bab 9(a) Akta Pencegahan Rasuah (Penggag 131 Undang-Undang Negara Brunei Darussalam)



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Section 9(a) Prevention of Corruption Act (Cap 131 of the Laws of Brunei)

9(a) Seseorang yang dengan tujuan untuk memperoleh dari mana-mana badan awam sesuatu kontrak bagi menjalankan sebarang kerja, memberikan sebarang perkhidmatan, melakukan sesuatu, atau membekalkan sebarang benda, perkakas atau bahan, menawarkan sebarang suapan kepada mana-mana orang yang telah membuat sesuatu tawaran (tender) bagi kontrak itu, sebagai dorongan atau ganjaran kerana penarikan balik tender itu;

A person who, with intent to obtain from any public body a contract for performing any work, providing any service, doing anything, or supplying any article, material or substance, offers any gratification to any person who has made a tender for the contract, as an inducement or a reward for his withdrawing the tender;

maka ia adalah bersalah dan hukuman: Denda \$30,000 and penjara 7 tahun.

shall be guilty of an offence and penalty: A fine of \$30,000.00 and to imprisonment for 7 years.

Bab 9(b) Akta Pencegahan Rasuah (Penggag 131 Undang-Undang Negara Brunei Darussalam)

Section 9(b) Prevention of Corruption Act (Cap 131 of the Laws of Brunei)

9(b) Seseorang yang memujuk atau menerima sebarang suapan sebagai dorongan atau ganjaran kerana penarikan balik suatu tawaran yang telah dibuatnya bagi suatu kontrak,

A person who solicits or accepts any gratification as an inducement or a reward for his withdrawing a tender made by him for contract,

maka ia adalah bersalah dan hukuman: Denda \$30,000 dan penjara 7 tahun

shall be guilty of an offence and penalty: A fine of \$30,000.00 and to imprisonment for 7 years.

Bab 161 Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam)

Section 161 of the Penal Code (Cap 22 of the Laws of Brunei)

161. Barangsiapa, yang menjadi atau menjangka akan menjadi seorang penjawat awam, menerima atau mendapat, atau bersetuju menerima atau mencuba mendapat, daripada seseorang, untuk dirinya atau untuk seseorang lain, apa-apa jua suapan, kecuali bayaran di sisi undang-undang, sebagai suatu galakan atau hadiah bagi melakukan atau supaya jangan melakukan apa-apa perbuatan rasmi, atau bagi memberi atau supaya jangan memberi, kemudahan atau kepayahan kepada seseorang, atau bagi memberi atau mencuba memberi apa-apa perkhidmatan atau halangan kepada seseorang, pada menjalankan kerja-kerja rasminya, dengan Kerajaan atau dengan seseorang penjawat awam,

Whoever, being or expecting to be a public servant, accepts or obtains, or agrees to accept, or attempts to obtain from any person, for himself or for any other person, any gratification whatever, other than legal remuneration, as a motive or reward for doing or forbearing to do any official act, or for showing or forbearing to show in the exercise of his official functions, favour or disfavour to any person, or for rendering or attempting to render any service or disservice to any person, with Government, or with any public servant as such,

hendaklah dihukum dengan penjara selama tempoh yang boleh sampai tujuh tahun dan denda.

shall be punished with imprisonment for a term which may extend to 7 years and with fine.

Bab 162 Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam)

Section 162 of the Penal Code (Cap 22 of the Laws of Brunei)

162. Barang siapa menerima atau mendapat, atau bersetuju menerima atau mencuba mendapat, daripada seseorang, untuk dirinya atau untuk seseorang lain, apa-apa jua suapan, sebagai suatu galakan atau hadiah bagi mendorong, dengan secara tidak jujur atau menyalahi undang-undang, seseorang penjawat awam supaya melakukan atau jangan melakukan sesuatu perbuatan rasmi, atau supaya memberi kemudahan atau kepayahan kepada seseorang, atau supaya memberi atau mencuba memberi apa-apa perkhidmatan atau halangan kepada seseorang, pada menjalankan kerja-kerja rasmi penjawat awam itu, dengan Kerajaan, atau dengan seseorang penjawat awam, sebagai yang demikian,

Whoever accepts or obtains, or agrees to accept or attempts to obtain, from any person, for himself or for any other person, any gratification whatever as a motive or reward for inducing, by corrupt or illegal means, any public servant to do or to forbear to do any official act or in the exercise of the official functions of such public servant to show favour or disfavour to any person, or to render or attempt to render any service or disservice to any person with the Government, or with any public servant, as such,

hendaklah dihukum dengan penjara selama tempoh yang boleh sampai tujuh tahun dan denda.

shall be punished with imprisonment for a term which may extend to 7 years and with fine.



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Bab 163 Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam) Section 163 of the Penal Code (Cap 22 of the Laws of Brunei)

163. Barang siapa menerima atau mendapat, atau bersetuju menerima atau mencuba mendapat, daripada seseorang, untuk dirinya atau untuk seseorang lain, apa-apa jua suapan, sebagai suatu galakan atau hadiah bagi mendorong, dengan cara menjalankan pengaruh peribadi, seseorang penjawat awam supaya melakukan atau jangan melakukan sesuatu perbuatan rasmi, atau supaya memberi kemudahan atau kepayahan kepada seseorang, atau supaya memberi atau mencuba memberi apa-apa perkhidmatan atau halangan kepada seseorang, pada menjalankan kerjakerja rasmi penjawat awam itu, dengan Kerajaan, atau dengan seseorang penjawat awam, sebagai yang sedemikian,

Whoever accepts or obtains, or agrees to accept or attempts to obtain, from any person, for himself or for any other person, any gratification whatever, as a motive or reward for inducing, by the exercise of personal influence, any public servant to do or to forbear to do any official act, or in the exercise of the official functions of such public servant to show favour or disfavour to any person, or to render or attempt to render any service or disservice to any person with the Government, or with any public servant, as such,

hendaklah dihukum dengan penjara selama tempoh yang boleh sampai tujuh tahun dan denda.
shall be punished with imprisonment for a term which may extend to 7 years and with fine.

Bab 164 Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam) Section 164 of the Penal Code (Cap 22 of the Laws of Brunei)

164. Barang siapa yang menjadi seorang penjawat awam, yang berkenaannya dengannya salah satu kesalahan yang ditakrifkan dalam dua bab terakhir itu dilakukan, menyubahati kesalahan itu,

Whoever, being a public servant, in respect of whom either of the offences defined in the last 2 preceding sections is committed, abets the offence,

hendaklah dihukum dengan penjara selama tempoh yang boleh sampai tujuh tahun dan denda.
shall be punished with imprisonment for a term which may extend to 7 years and with fine.

Bab 165 Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam) Section 165 of the Penal Code (Cap 22 of the Laws of Brunei)

165. Barang siapa yang menjadi penjawat awam, menerima atau mendapat, atau bersetuju menerima atau mencuba mendapat, untuk dirinya atau untuk seseorang lain, sesuatu benda yang berharga, dengan tiada balasan atau dengan suatu balasan yang ia ketahui tidak mencukupi, daripada seseorang yang ia ketahui telah, atau sedang, atau mungkin ada kena mengena dalam apa-apa pembicaraan atau urusan yang telah dijalankan, atau yang akan dijalankan, oleh penjawat awam itu, atau yang ada apa-apa perhubungan dengan kerja-kerja rasminya sendiri atau dengan kerja-kerja rasmi seorang penjawat awam yang di bawahnya ia bekerja, atau daripada seseorang yang ia ketahui sebagai ada kepentingan atau bersangkutan dengan orang yang ada kena mengena demikian itu,

Whoever, being a public servant, accepts or obtains, or agrees to accept or attempts to obtain, for himself or for any other person, any valuable thing, without consideration, or for a consideration which he knows to be inadequate, from any person whom he knows to have been, or to be, or to be likely to be concerned in any proceeding or business transacted or about to be transacted by such public servant, or having any connection with the official functions of himself or of any public servant to whom he is subordinate, or from any person whom he knows to be interested in or related to the person so concerned, shall be punished with imprisonment for a term which may extend to 7 years and with fine.

Bab 109 Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam) Section 109 of the Penal Code (Cap 22 of the Laws of Brunei)

109. Barangsiaapa yang menyubahati sesuatu kesalahan hendaklah jika perbuatan yang disubahati itu dilakukan oleh sebab subahat itu, dan tiada peruntukan yang nyata dibuat oleh Kanun ini berkenaannya dengan seksaan bagi subahat itu, diseksa dengan seksaan yang diperuntukkan bagi kesalahan itu.

Whoever abets any offence shall, if the act abetted is committed in consequences of the abetment, and no express provision is made by this Code for the punishment of such abetment, be punished with the punishment provided for the offence.

Bab 120B Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam)



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Section 120B of the Penal Code (Cap 22 of the Laws of Brunei)

120B. (1) Barang siapa menjadi satu pihak dalam suatu pakatjahat jenayah bagi melakukan suatu kesalahan yang boleh dihukum dengan bunuh, atau penjara selama tempoh dua tahun atau lebih, hendaklah jika tiada apa-apa peruntukan yang nyata ditetapkan oleh Kanun ini berkenaan dengan hukuman bagi pakatjahat itu, dihukum sama seperti seolah-olah ia telah menyubahati kesalahan itu.

(1) *Whoever is a party to a criminal conspiracy to commit an offence punishable with death, or imprisonment for a term of 2 years or upwards, shall, where no express provision is made in this Code for the punishment of such a conspiracy, be punished in the same manner as if he had abetted such offence.*

(2) Barang siapa menjadi satu pihak dalam suatu pakatjahat jenayah yang lain daripada pakatjenayah bagi melakukan suatu kesalahan yang boleh dihukum sebagaimana yang tersebut di atas, hendaklah dihukum dengan penjara sepuluh tahun dan denda.

(2) *Whoever is a party to a criminal conspiracy other than a criminal conspiracy to commit an offence punishable as aforesaid shall be punishable with for 10 years and with fine.*

Bab 511 Kanun Hukuman Jenayah (Penggag 22 Undang-Undang Negara Brunei Darussalam)

Section 511 of the Penal Code (Cap 22 of the Laws of Brunei)

511. Barang siapa mencuba melakukan sesuatu kesalahan yang boleh dihukum di bawah Kanun ini atau di bawah mana-mana undang-undang bertulis yang lain dengan penjara, denda atau sebatan atau dengan campuran hukuman-hukuman itu, atau mencuba menyebabkan kesalahan itu dilakukan, dan dalam percubaan itu membuat apa-apa perbuatan bagi melakukan kesalahan itu, hendaklah jika tiada peruntukan yang nyata dibuat di bawah Kanun ini atau di bawah undnagundang bertulis yang lain itu, mengikut mana yang berkenaan, bagi hukuman percubaan itu, dihukum dengan hukuman yang ada diperuntukkan bagi kesalahan itu: Dengan syarat bahawa apa-apa tempoh penjara yang dikenakan tidaklah boleh lebih daripada setengah daripada tempoh yang lama sekali diperuntukkan bagi kesalahan itu.

Whoever attempts to commit an offence punishable by this Code or by any other written law with imprisonment, fine or whipping or with a combination of such punishments, or attempts to cause such an offence to be committed, and in such attempt does any act towards the commission of the offence, shall, where no express provision is made by this Code or by such other written law, as the case may be, for the punishment of such attempt, be punished with such punishment as is provided for the offence:

Provided that any term of imprisonment imposed shall not exceed one half of the longest term provided for the offence.

Peraturan 12(a) dari Peraturan 12, Peraturan-Peraturan Pegawai-Pegawai Kerajaan (Kelakuan dan Tatatertib), Akta Suruhanjaya Perkhidmatan Awam (Penggag 83 Undang-Undang Negara Brunei Darussalam)

Regulation 12(a) from Regulation 12 of Public Officers (Conduct and Discipline) Regulations, Public Service Commission Act (Chapter 83 of the Laws of Brunei)

12(a) Pegawai-Pegawai dan keluarga-keluarga mereka adalah ditegah daripada menerima hadiah-hadiah (selain daripada hadiah-hadiah daripada sahabat-sahabatnya sendiri atau waris-waris) samada yang berupa wang, barang-barang, tambang-tambang percuma atau faedah-faedah yang lain, dan daripada memberi hadiah-hadiah yang sedemikian.

Officers and their families are prohibited from receiving presents (other than gifts of personal friends or relatives) whether in the shape of money, goods, free passages or other pecuniary benefits, and from giving such presents.

Pengakuan Penender.

Tenderer's Declaration

Note: These offences are subject to other and amended legislation, which are given from time to time.



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Appendix I: Declaration of Willingness Form

To:

Head of the Information Technology Division,
Information Technology Division,
2nd Floor, Ministry of Religious Affairs Building,
Jalan Dewan Majlis, Berakas BB 3910,
Brunei Darussalam.
(Attn: Corporate Services)

Dear Sir/Madam,

RE: TENDERER'S DECLARATION OF WILLINGNESS

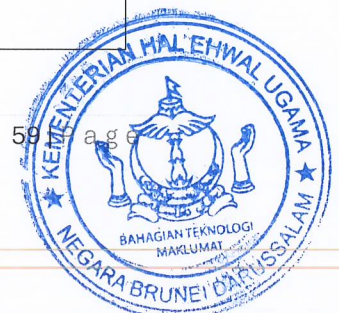
We hereby certify and confirm that our company,

_____ agrees to the quoted price for the **initial 3-year cost** of BND _____ for the supply of goods / equipment / materials / services as stated in the proposal number **06/KHEU/BTM/2/RFP/2025: NETWORK INFRASTRUCTURE UPGRADE PROJECT: THE SUPPLY, DELIVERY, INSTALLATION, SETUP, CONFIGURATION, TESTING AND MAINTENANCE AT SEKOLAH TINGGI ARAB HASSANAL BOLKIAH, MINISTRY OF RELIGIOUS AFFAIRS.**

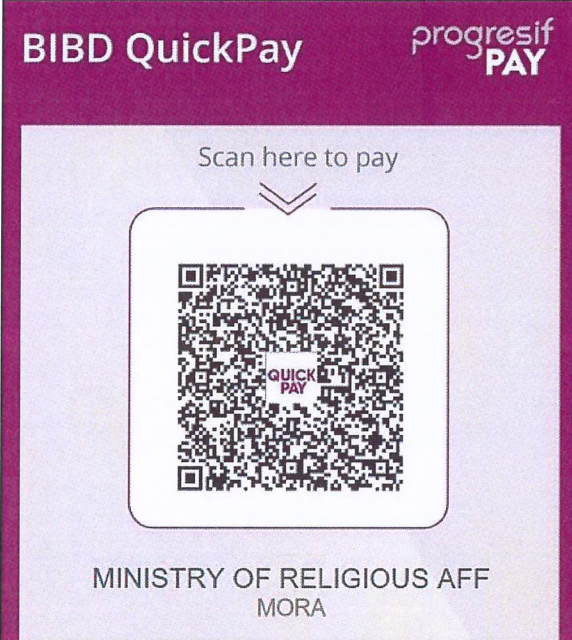
Declaration

I, the undersigned, certify that the above submission accurately represents the total expected cost for the initial three (3) year period and the separately priced optional years (Year 4 and Year 5), and includes all relevant charges for the solution proposed.

Name	Signature	Position	Company Stamp



Appendix J: BIBD Online Payment Instructions



Scan here to pay

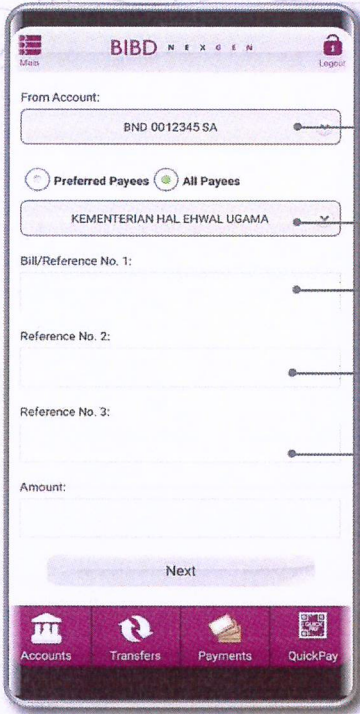
QUICK PAY

MINISTRY OF RELIGIOUS AFF
MORA

Bill/Reference No.1

Kod	Tajuk Hasil
H1	Lembaga Tawarn Kecil (LTK)
H2	Jawatankuasa Sebutharga (JKS)
H3	Pengesahan Penyata Gaji
H4	Sewa Tempat / Bangunan Kerajaan
H5	Penghapusan
H10	Lain-lain Hasil Pendapatan

Kod	Pembayaran Balik
P1	Gaji / Elaun
P2	Lain-lain Pembayaran



Step 1:
Login to BIBD NEXGEN Wallet and select **Payment Services / Donations**

Step 2:
Select **Bill Payment**

Step 3:
Select **Transfer from account**

Step 4:
Select **All Payee** - Kementerian Hal Ehwal Ugama

Step 5:
Bill/Reference No.1, key in **Kod Tajuk Hasil** (H1, H2) atau **Kod Pembayaran Balik** (P1, P2)

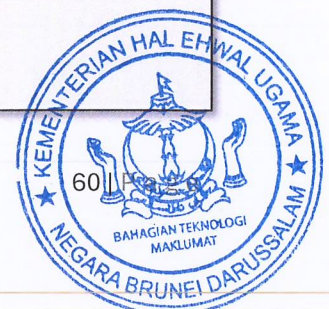
Step 6:
Reference No.2, key in **No. Tender / No. Quotation / Bil. Rujukan / No. Bilangan / Nama dan no. K/P / Tarikh dan Jam**

Step 7:
Reference No.3, key in **Nama dan No. K/P / Nama Syarikat / No. Telefon**

Step 8:
Key in **amount** to be paid

Step 9:
Select **Next** to complete your transaction

Note:
BIBD NEXGEN Wallet v3.9.4



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Checklist for Submission of Offer

(Please tick (✓) the relevant items only.)

- ☐ Original Offer Form.
- ☐ Copy of Business Registration Certificate (Forms 16 & 17 or Form X).
- ☐ Copy of Company Owner's Smart Card.
- ☐ Copy of Manager's Smart Card (if applicable).
- ☐ Letter of Confirmation / Appointment of Company Manager by the Company Owner (if applicable).
- ☐ Copy of Tax Compliance Certificate for Sdn Bhd (Sendirian Berhad) registered companies.
- ☐ Copy of Annual Returns Statement and Annual General Meeting (AGM) Report for Sdn Bhd registered companies.
- ☐ List of Local Employees (Local Content) and Foreign Workers (Foreigner Content).
- ☐ Copy of Company Certificate for Employees Trust Fund (TAP & SCP).
- ☐ Copy of the **LATEST** Employees Trust Fund Contribution Statement under the company's responsibility (for each contract, daily wage, and temporary worker).
- ☐ Copy of Quotation / Tender Fee Payment Receipt.
- ☐ Equipment / Goods / Services Brochure

