



كَمَنْتَرِيَانْ هَالْ اَهْوَالْ اُغَامَا

KEMENTERIAN HAL EHWAL UGAMA
NEGARA BRUNEI DARUSSALAM

REQUEST FOR QUOTATION (RFQ)

REFERENCE NUMBER: 102/KHEU/BTM/2/RFQ/2025

**UPGRADE OF MEETING ROOM DISPLAY FACILITIES THROUGH SUPPLY,
DELIVERY, AND INSTALLATION OF SMART TELEVISION UNITS AND
ACCESSORIES FOR THE MINISTRY OF RELIGIOUS AFFAIRS (MORA)**

Submission Deadline:

Wednesday, 26 November 2025, 2:00 PM

Submission Location:

Peti Sebutarga, Tingkat 1

Bahagian Kewangan, Kementerian Hal Ehwal Ugama


Jalan Menteri Besar, Berakas BB3910

Negara Brunei Darussalam

Enquiries:

Information Technology Division

Ministry of Religious Affairs

 btm.quotation@mora.gov.bn

 +673 2382525 ext. 278



REQUEST FOR QUOTATION

REFERENCE NUMBER: 102/KHEU/BTM/2/RFQ/2025

UPGRADE OF MEETING ROOM DISPLAY FACILITIES THROUGH SUPPLY, DELIVERY, AND INSTALLATION OF SMART TELEVISION UNITS AND ACCESSORIES FOR THE MINISTRY OF RELIGIOUS AFFAIRS (MORA)

QUOTATION SUBMISSION DEADLINE: WEDNESDAY, 26 NOVEMBER 2025, 2:00 PM

1. PROJECT OVERVIEW

The Ministry of Religious Affairs (MoRA), through its Information Technology Division (BTM), invites qualified vendors to submit quotations for the **Upgrade of Meeting Room Display Facilities** at the Ministry's Headquarters (Annex Building, Level 4 – Musyawarah Room).

This project involves the **supply, delivery, installation, and testing of Smart Television Units and associated accessories** to enhance the visual display capabilities used during meetings and official discussions. All Smart TVs will be installed on **heavy-duty mobile TV stands** to allow flexible positioning, improved visibility, and optimal viewing arrangements for all attendees.

This procurement is conducted in accordance with the *Garis panduan Perolehan Kerajaan 2022* to ensure transparency, fairness, and best value for money.

2. BACKGROUND AND OBJECTIVES

The existing meeting room currently utilises multiple computer monitors that are either obsolete or no longer functioning effectively. These monitors obstruct participants' view and limit visibility for those seated around the meeting table.

To address these limitations, the Ministry aims to introduce large-format Smart TVs installed on mobile stands, providing improved clarity, unobstructed viewing, and a more professional setup consistent with display standards implemented in other ministry meeting facilities.

The objectives of this project are to:

- Upgrade the meeting room's display setup to a modern, large-format configuration using mobile smart TV stands.
- Improve visibility and participant engagement during meetings.
- Align the visual presentation infrastructure across MoRA's offices with current standards for official events and discussions.

3. SCOPE OF WORK

The successful vendor shall:

- 3.1 Supply and deliver smart TVs and associated accessories as specified in Appendix A.
- 3.2 Install and place all smart TVs securely on **heavy-duty mobile TV stands** at designated locations, ensuring stability and safety compliance.



- 3.3** Coordinate with MoRA officers for the safe removal of existing monitors. **Disposal of old units will be handled separately by the Ministry.**
- 3.4** Configure display settings, connectivity, and testing to ensure full operational readiness.
- 3.5** Conduct installation works with minimal disruption to ongoing Ministry operations, in coordination with designated officers.
- 3.6** Provide basic user demonstration after installation.
- 3.7** Warranty and support:
 - 3.7.1 All TVs and accessories shall carry a **minimum two (2) years manufacturer's warranty.**
 - 3.7.2 Vendors shall provide warranty claim contact details and outline the procedure for warranty service or defect replacement during the warranty period. The vendor shall facilitate coordination with the authorised service centre if warranty service is required.

4. EVALUATION CRITERIA

4.1 Stage 1: Technical Evaluation (Envelope A)

Only proposals meeting **all Mandatory requirements** and achieving **full technical compliance** will proceed to Stage 2.

Technical Evaluation Criteria

Criterion Description	Description	Weight
Technical Compliance	Compliance with specifications, quality of equipment, completeness of accessories.	40%
Implementation & Delivery Approach	Installation method, safety, and proposed delivery timeline.	15%
Vendor Experience & Local Capability	Relevant past performance and ability to support claims locally.	15%
Subtotal Technical		70%

Minimum Pass Mark for Technical Evaluation: 49% in Stage 1 - Vendors failing any Mandatory requirement or scoring below the pass mark will not proceed to Commercial Evaluation.

4.2 Stage 2: Commercial Evaluation (Envelope B)

Only technically compliant vendors will be evaluated commercially.



Commercial Evaluation Criterion

Criterion Description		Weight
Quoted Price	Quoted price inclusive of delivery, installation, accessories, and warranty.	30%

Prices should be listed in **Appendix D - Quotation Summary Form** and valid for a minimum of **90 days**.

4.3 Overall Evaluation Scoring

Category	Weight
Technical (Stage 1)	70%
Commercial (Stage 2)	30%
Total	100%

Scoring Methodology:

- Each criterion is scored out of 100, multiplied by its respective weight.
- Only vendors scoring **≥49% in the technical evaluation** will proceed to commercial evaluation.
- The **lowest-priced compliant vendor does not automatically win** – the final award is based on total score.

5. QUALIFICATION REQUIREMENTS

All vendors must meet the following minimum requirements to be considered:

- 5.1 Eligibility:** Proposals are invited only from companies/contractors registered with the Government of His Majesty the Sultan and Yang Di-Pertuan of Brunei Darussalam - must possess a valid business registration certificate (Section 16 & 17 or Form X).
- 5.2 Experience:** Minimum 3 years' experience in supplying and installing audio-visual (AV) equipment, televisions, or related IT/AV accessories in Brunei Darussalam. Vendors must provide details of at least **3 relevant supply or installation projects** in the last 5 years.
- 5.3 Authorisation:** Vendors must be an authorised dealer, distributor, or reseller for the television brands proposed. Proof of authorisation or dealership letter must be submitted.
- 5.4 Local Presence:** Vendors must maintain a local presence in Brunei Darussalam for after-sales service and warranty support.



6. SUBMISSION REQUIREMENTS

6.1 Proposal Content

Envelope	Contents	Reference
Envelope A	Technical Proposal (no pricing information)	See Section 7.2.1
Envelope B	Commercial Proposal (pricing information only)	See Section 7.2.2

7. SUBMISSION INSTRUCTIONS

7.1 Submission Format – Two Separate Sealed Envelopes

All quotations must be submitted in two (2) sealed envelopes clearly labelled as follows:

- **Envelope A – Technical Proposal (No pricing information)**
- **Envelope B – Commercial Proposal (Pricing information only)**

Both envelopes must then be placed inside **one single sealed outer envelope** which must **not display any company name or logo**. The outer envelope must clearly state:

TO:

**PENGERUSI JAWATANKUASA SEBUTHARGA
TINGKAT 1, BAHAGIAN KEWANGAN
KEMENTERIAN HAL EHWAL UGAMA
JALAN DEWAN MAJLIS, BERAKAS BB 3910
NEGARA BRUNEI DARUSSALAM**

**PROJECT: UPGRADE OF MEETING ROOM DISPLAY FACILITIES THROUGH
SUPPLY, DELIVERY, AND INSTALLATION OF SMART
TELEVISION UNITS AND ACCESSORIES FOR THE MINISTRY OF
RELIGIOUS AFFAIRS (MORA)**

RFQ REF. NO: 102/KHEU/BTM/2/RFQ/2025

ENVELOPE [A / B]: TECHNICAL / COMMERCIAL PROPOSAL

The outer envelope must be deposited in the **Peti Sebutharga** located at:

Peti Sebutharga
Tingkat 1, Kementerian Hal Ehwal Ugama
Jalan Menteri Besar
Negara Brunei Darussalam



7.2 Contents of Each Envelope

7.2.1 Envelope A – Technical Proposal (No pricing information):

The Technical Proposal shall include the following:

- **Appendix B – Vendor Technical Compliance Form** (completed and signed)
- **Appendix C – Vendor Information & Offer Validity Form** with all required supporting documents:
 - Valid Business Registration Certificate (Section 16 & 17 or Form X)
 - IC copies of owner and/or manager
 - TAP & SCP Certificates
 - Latest TAP Contribution Statement
 - Certificate of Tax Compliance (for Sdn Bhd only)
 - Partner/Dealer Authorisation Letter (if applicable)
- **Proof of Quotation Fee Payment of BND 5.00 (Appendix G)** – *Mandatory for participation; any submission without this will be **disqualified**.*
- Product datasheets and supporting technical documentation.
- Any additional information demonstrating compliance with the requirements in **Appendix A**

7.2.2 Envelope B – Commercial Proposal (Pricing information Only)

The Commercial Proposal shall include the following:

- **Appendix D – Vendor Qualification Form (Signed)** – Bidders must complete this form and provide proof of compliance with qualification requirements, including supporting documents.
- **Appendix E – Quotation Summary Form (Signed)** – Detailed price breakdowns including accessories, delivery, and installation.
- **Appendix F – Declaration of Willingness Form (Signed)** – A form for bidders to declare their willingness to comply with all quotation requirements.

7.3 General Submission Rules

- No pricing information shall be included in **Envelope A**.
- Quotations must be submitted no later than the date and time specified in **Section 8 – important Dates**.
- Late submissions will not be accepted.
- Vendors are responsible for ensuring all required documents are included in the correct envelope.



7.4 Deadline and Compliance

- All quotations must be submitted by **Wednesday, 26 November 2025, at 2:00 PM.**
- Late submissions or incomplete proposals (including failure to separate technical and commercial envelopes, or missing mandatory documents) will not be considered.
- All pages should be clearly numbered and bound.

8. IMPORTANT DATES

Event	Date
RFQ Release	Wednesday, 05 November 2025
Final Date for Clarification Requests	Wednesday, 19 November 2025
Quotation Submission Deadline	Wednesday, 26 November 2025, 2:00 PM
Award Notification (Estimated)	Early December 2025 (subject to Quotation Board decision)
Project Kick-off/Delivery (Targeted)	Mid-December 2025

All dates above are indicative and may be revised based on internal processing and approval timelines. Official updates will be communicated to all participating vendors.

9. LEGAL & CONTRACTUAL CLAUSES

9.1 Intellectual Property Rights

All documentation, manuals, and warranty certificates provided under this contract shall remain the property of the Ministry once delivered. Any proprietary software or licences embedded in the televisions shall remain under the respective manufacturer's terms.

9.2 Risk Management and Delay

Any delay or non-performance must be reported in writing within **three (3) working days** of occurrence. The Ministry reserves the right to:

- Impose penalties for unjustified delays (in line with Government procurement rules);
- Terminate the contract for non-performance; and/or;
- Recover partial or full payments if deliverables are not satisfactorily completed.

9.3 Force Majeure

Neither party shall be held liable for failure to perform contractual obligations due to causes beyond reasonable control, including but not limited to natural disasters, national emergencies, or government orders. The affected party must notify the other in writing within five (5) working days of such event. Revised timelines shall be agreed upon in writing.

9.4 Dispute Resolution

Any disputes arising from this RFQ or resulting contract shall be:

- Governed by the laws of Brunei Darussalam; and
- Resolved through amicable negotiation or, if necessary, arbitration in accordance with government procedures.

9.5 Non-Binding Nature of RFQ

This RFQ does not constitute a binding contract. The Ministry reserves the right to:

- Cancel or amend the RFQ at any stage;
- Reject any or all proposals received; and

Accept the proposal deemed to provide the best overall value for the Ministry.

10. CONTACT & ENQUIRIES

All enquiries regarding this RFQ must be submitted **in writing only** to the following contact:

Information Technology Division (BTM)

Level 2, Ministry of Religious Affairs Building

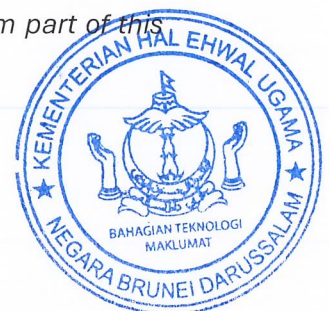
Jalan Menteri Besar, Berakas, BB3910

Brunei Darussalam

Email: btm.quotation@mora.gov.bn

Phone: +673 2382525 ext 278

- All clarification requests must be received **no later than the date specified in Section 7 – Important Dates**.
- Responses to clarification requests will be issued **in writing** and circulated to all participating vendors to ensure equal access to information.
- Verbal communications shall not be considered binding and will not form part of this RFQ.



11. LIST OF APPENDICES

The following appendices form an integral part of this RFQ:

Appendix A: General Minimum Technical Specifications – Television Units with Accessories.

Appendix B: Vendor Technical Compliance Form (must be completed and signed to confirm compliance).

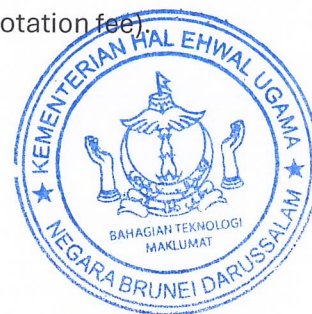
Appendix C: Vendor Information & Offer Validity Form (including all required supporting documents).

Appendix D: Vendor Qualification Form.

Appendix E: Quotation Summary Form (clear breakdown of unit prices and combined total cost).

Appendix F: Declaration of Willingness Form (confirmation of fixed-price offer and acceptance of RFQ terms).

Appendix G: BIBD Online Payment Instructions (for the BND 5.00 quotation fee).



Appendix A: General Minimum Technical Specifications

REFERENCE NUMBER: 102/KHEU/BTM/2/RFQ/2025

PROJECT TITLE:

UPGRADE OF MEETING ROOM DISPLAY FACILITIES THROUGH SUPPLY, DELIVERY, AND INSTALLATION OF SMART TELEVISION UNITS AND ACCESSORIES FOR THE MINISTRY OF RELIGIOUS AFFAIRS (MORA)

A.1. General Requirements

Ref.	Requirement	Classification
A.1.1	Television must be brand new, unused, and original from manufacturers (not refurbished).	[M]
A.1.2	All units must be delivered and installed within a maximum of eight (8) weeks from issuance of Purchase Order.	[M]
A.1.3	Units must be delivered in manufacturer-sealed packaging with proper protective materials.	[M]
A.1.4	Power, Cables and Accessories: Include all necessary HDMI cables, adapters, power cables, socket outlets, and connectors for full system functionality, including installation and integration with the existing projector setup.	[M]
A.1.5	Installation and Configuration: On-site installation, system integration, and basic end-user training and manual must be included, and the scope shall also cover the existing projector setup.	[M]
A.1.6	Vendor shall assist in safe removal of existing monitors and cabling as directed by MoRA officers. Disposal will be undertaken by the Ministry.	[M]
A.1.7	Minimum two (2) years warranty on all units (parts and labour).	[M]
A.1.8	Each unit must be affixed with a durable physical label using water-resistant material, showing: <ul style="list-style-type: none"> Company Name, Contact Information, Serial No., Delivery Date, Warranty Expiry Date. 	[M]
A.1.9	An editable Excel inventory list must be provided (Brand, Model, Serial No., Delivery & Expiry Dates).	[M]

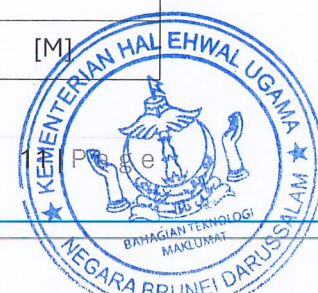
Ref.	Requirement	Classification
A.1.10	In addition to A.1.8 and A.1.9, vendors shall comply with the Ministry's standard procedures for ICT asset registration, delivery verification, and inventory documentation, including coordination with the Ministry's receiving officer and submission of signed handover documentation.	[M]

A.2. Technical Specifications and Requirements

These technical specifications define the minimum acceptable standards for Smart TVs and associated accessories intended for installation on mobile stands within the Musyawarah Room, Ministry of Religious Affairs Headquarters. Vendors may propose equivalent or higher specifications provided that full compliance with functional and performance requirements is demonstrated through official datasheets and documentation.

A.2.1 55-Inch Smart Televisions (Qty: 7 Units)

Req. ID	Requirement Description	Classification
A.2.1.1	Brand and Model: Vendor must specify exact make, model and series	[M]
A.2.1.2	Display Type: QLED or equivalent LED technology with comparable brightness, contrast, and colour gamut.	[M]
A.2.1.3	Size: 55-inch	[M]
A.2.1.4	Resolution: 4K UHD (3840×2160)	[M]
A.2.1.5	Brightness: ≥ 450 nits (typical).	[M]
A.2.1.6	Contrast: ≥ 6000:1	[M]
A.2.1.7	Colour Gamut: ≥ 95% DCI-P3	[M]
A.2.1.8	HDR Formats: Dolby Vision, HDR10+, HLG	[M]
A.2.1.9	Refresh Rate: 60 Hz native + 120 Hz DLG	[M]
A.2.1.10	AI Picture Engine: AI-Picture based optimisation engine (or equivalent)	[M]
A.2.1.11	Operating System: Smart TV OS (Google TV, Android TV, or equivalent) with built-in voice assistant support (e.g., Google Assistant, Alexa).	[M]
A.2.1.12	Casting: Must allow wireless screen-mirroring from Windows, Android and iOS devices (Chromecast, Miracast, or equivalent).	[M]
A.2.1.13	Wireless: Wi-Fi 5 (802.11ac) and Bluetooth 5.0 (or higher).	[M]



Req. ID	Requirement Description	Classification
A.2.1.14	Ports: minimum 3× HDMI (incl. at least 1× HDMI 2.1), 1× USB (3.0), LAN, AV In, RF In, Optical.	[M]
A.2.1.15	Audio: Integrated 2.1 channel speaker system (2×10W + 15W Onkyo) with Dolby Atmos, DTS Virtual:X, Smart Sound, and AI Sound Tuning features.	[M]
A.2.1.16	Must be VESA-compatible for use with supplied mobile TV stand.	[M]

A.2.2 22-Inch LED Monitors (Qty: 2 Units)

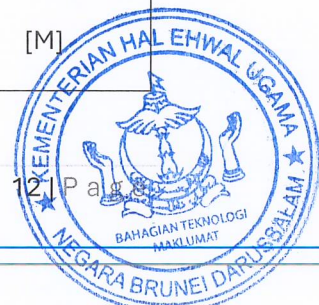
Req. ID	Requirement Description	Classification
A.2.2.1	Brand and Model: Vendor must specify exact make, model and series	[M]
A.2.2.2	Display Type: LED	[M]
A.2.2.3	Size: 22-Inch	[M]
A.2.2.4	Resolution: Minimum Full HD (1920 × 1080)	[M]
A.2.2.5	Input: HDMI	[M]

A.2.3 HDMI Splitter (Qty: 1 Unit)

Req. ID	Requirement Description	Classification
A.2.3.1	Purpose: Enables external devices (e.g., PCs and laptops) to connect to the video system for projection.	[M]
A.2.3.2	Mounting: Table-mounted with HDMI connectivity for stable setup.	[M]
A.2.3.3	Installation: Includes necessary cabling and setup to link with the HDMI splitter.	[M]
A.2.3.4	Type: 1 × 16 HDMI Splitter (1 input, 16 outputs)	[M]

A.2.4 Projection Port (HDMI Interface) (Qty: 2 Units)

Req. ID	Requirement Description	Classification
A.2.4.1	Suitable configuration: Allows simultaneous video output to all connected TVs, monitors, and the existing projector.	[M]
A.2.4.2	Compatibility: Works seamlessly with all display units in the system.	[M]



Req. ID	Requirement Description	Classification
A.2.4.3	Output support: Provides 4K or Full HD resolution depending on the connected displays.	[M]

A.2.5 HDMI Switcher (2x1) (Qty: 1 Unit)

Req. ID	Requirement Description	Classification
A.2.5.1	Purpose: Allows switching between two HDMI input sources (e.g., PC and laptop).	[M]
A.2.5.2	Input: Accepts 2 HDMI sources.	[M]
A.2.5.3	Output: Connects to the HDMI splitter for distribution.	[M]
A.2.5.4	Compatibility: Ensures seamless operation with the HDMI splitter and all connected screens.	[M]

A.2.6 Accessories (TV Stands) (Qty: 7 Units)

Req. ID	Requirement Description	Classification
A.2.6.1	Heavy-duty mobile TV stands with lockable wheels, adjustable height, tilt/swivel adjustment, and integrated cable management.	[M]
A.2.6.2	Must safely support 55-inch Smart TVs (up to 45 kg each) and comply with VESA mounting standards.	[M]

A.2.7 Serviceability & Warranty

Req. ID	Requirement Description	Classification
A.2.7.1	Vendor must provide local after-sales service and support in Brunei Darussalam.	[M]
A.2.7.2	Minimum two (2) year warranty on all televisions and accessories (parts and labour).	[M]

Notes:

- [M] = Mandatory Requirement
- [D] = Desirable Requirement (additional points may be awarded during evaluation)
- Vendors must attach **official datasheets/brochures** as evidence of compliance



Appendix B: Vendor Technical Compliance Form

REFERENCE NUMBER: 102/KHEU/BTM/2/RFQ/2025

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Instructions:

Mark Compliance (Yes/No/Partial).

- Where “Desirable [D]” is listed, state if offered.
- Provide model name and attach datasheet/brochure as evidence.

B.1. General Requirements

Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.1.1	[M] Television must be brand new, unused, and original from manufacturer (not refurbished).		Brand: Model:
B.1.2	[M] All units must be delivered and installed within a maximum eight (8) weeks from issuance of Purchase Order.		
B.1.3	[M] Units must be delivered in manufacturer-sealed packaging with proper protective materials.		
B.1.4	[M] Power, Cables and Accessories: Include all necessary HDMI cables, adapters, power cables, socket outlets, and connectors for full system functionality, including installation and integration with the existing projector setup.		
B.1.5	[M] Installation and Configuration: On-site installation, system integration, and basic end-user training and manual must be included, and the scope shall also cover the existing projector setup.		
B.1.6	[M] Vendor shall assist in safe removal of existing monitors and cabling as directed by MoRA officers. Disposal will be undertaken by the Ministry.		



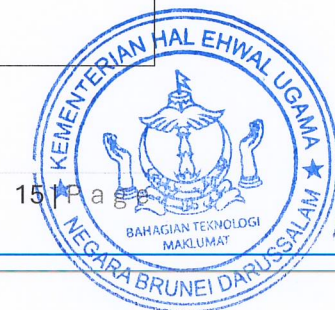
Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.1.7	[M] Minimum two (2) years warranty on all units (parts and labour).		
B.1.8	[M] Each unit must be affixed with a durable physical label using durable, water-resistant material, showing: <ul style="list-style-type: none"> • Company Name, • Contact Information, • Serial No., • Delivery Date, • Warranty Expiry Date. 		
B.1.9	[M] An editable Excel inventory list must be provided (Brand, Model, Serial No., Delivery & Expiry Dates).		
B.1.10	[M] In addition to A.1.8 and A.1.9, vendors shall comply with the Ministry's standard procedures for ICT asset registration, delivery verification, and inventory documentation, including coordination with the Ministry's receiving officer and submission of signed handover documentation.		

B.2. Technical Specifications and Requirements

These technical specifications define the minimum acceptable standards for Smart TVs and associated accessories intended for installation on mobile stands within the Musyawarah Room, Ministry of Religious Affairs Headquarters. Vendors may propose equivalent or higher specifications provided that full compliance with functional and performance requirements is demonstrated through official datasheets and documentation.

B.2.1 55-Inch Televisions (Qty: 7 Units)

Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.1.1	[M] Brand and Model: Vendor must specify exact make, model and series		Brand: Model:



Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.1.2	[M] Display Type: QLED or equivalent LED technology with comparable brightness, contrast, and colour gamut.		
B.2.1.3	[M] Size: 55-inch		
B.2.1.4	[M] Resolution: 4K UHD (3840×2160)		
B.2.1.5	[M] Brightness: ≥ 450 nits (typical).		
B.2.1.6	[M] Contrast: ≥ 6000:1		
B.2.1.7	[M] Colour Gamut: ≥ 95% DCI-P3		
B.2.1.8	[M] HDR Formats: Dolby Vision, HDR10+, HLG		
B.2.1.9	[M] Refresh Rate: 60Hz native + 120Hz DLG		
B.2.1.10	[M] AI Picture Engine: AI Picture optimisation engine (or equivalent)		
B.2.1.11	[M] Operating System: Smart TV OS (Google TV, Android TV, or equivalent) with built-in voice assistant support (e.g., Google Assistant, Alexa).		
B.2.1.12	[M] Casting: Must allow wireless screen-mirroring from Windows, Android and iOS devices.		
B.2.1.13	[M] Wireless: Wi-Fi 5 (802.11ac) and Bluetooth 5.0 (or higher).		
B.2.1.14	[M] Ports: minimum 3× HDMI (incl. at least 1× HDMI 2.1), 1× USB (3.0), LAN, AV In, RF In, Optical.		



Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.1.15	[M] Audio: Integrated 2.1 channel speaker system (2 × 10W + 15W Onkyo) with a total output power of 35W, supporting Dolby Atmos, DTS Virtual:X, and equipped with Smart Sound and AI Sound Tuning features for enhanced audio performance.		
B.2.1.16	[M] Must be VESA-compatible for use with supplied mobile TV stand.		

B.2.2 22-Inch LED Monitors (Qty: 2 Units)

Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.2.1	[M] Brand and Model: Vendor must specify exact make, model and series		Brand: Model:
B.2.2.2	[M] Display Type: LED		
B.2.2.3	[M] Size: 22-Inch		
B.2.2.4	[M] Resolution: Minimum Full HD (1920×1080)		
B.2.2.5	[M] Input: HDMI		

B.2.3 HDMI Splitter (Qty: 1 Unit)

Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.3.1	[M] Purpose: Enables external devices (e.g., PCs and laptops) to connect to the video system for projection.		Brand: Model:
B.2.3.2	[M] Mounting: Table-mounted with HDMI connectivity for stable setup.		



Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.3.3	[M] Installation: Includes necessary cable and setup to link with the HDMI splitter		
B.2.3.4	[M] Type: 1 × 16 HDMI Splitter (1 input, 16 outputs)		

B.2.4 Projection Port (HDMI Interface) (Qty: 2 Units)

Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.4.1	[M] Suitable configuration: Allows simultaneous video output to all connected TVs, monitors, and the existing projector.		Brand: Model:
B.2.4.2	[M] Compatibility: Works seamlessly with all display units in the system.		
B.2.4.3	[M] Output support: Provides 4K or Full HD resolution depending on the connected displays.		

B.2.5 HDMI Switcher (2x1) (Qty: 1 Unit)

Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.5.1	[M] Purpose: Allows switching between two HDMI input sources (e.g., PC and laptop).		Brand: Model:
B.2.5.2	[M] Input: Accepts 2 HDMI sources.		
B.2.5.3	[M] Output: Connects to the HDMI splitter for distribution.		
B.2.5.4	[M] Compatibility: Ensures seamless operation with the HDMI splitter and all connected screens		



B.2.6 Accessories

Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.6.1	[M] Heavy-duty TV stands with lockable wheels, adjustable height, tilt/swivel adjustment, and integrated cable management.		
B.2.6.2	[M] Must safely support 55-inch Smart TVs (up to 45 kg each) and comply with VESA mounting standards.		

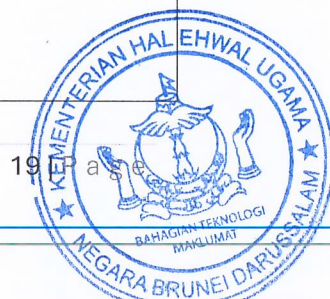
B.2.7 Serviceability & Warranty

Req. ID	Requirement Description	Compliance (Yes/No/Partial)	Bidder's Remarks/ Specification Offered
B.2.7.1	[M] Vendor must provide local after-sales service and support in Brunei Darussalam.		
B.2.7.2	[M] Minimum two (2) year warranty on all televisions and accessories (parts and labour).		

Declaration

I/We hereby declare that the above specifications are met in full, and that all products/services offered comply with the requirements stated in this RFQ (102/KHEU/BTM/2/RFQ/2025).

Name	Signature and Date	Position	Company Stamp



Appendix C: Vendor Information & Offer Validity Form

REFERENCE NUMBER: 102/KHEU/BTM/2/RFQ/2025

Instructions: Please complete the details in Part A and Part B below.

PART A: COMPANY/CONTRACTOR DETAILS

Details	Information
Company Name / Contractor (As written in the Certificate of Registration 16/17 or Form X)	
Company Premise Address	
Postal Address (If different from above)	
Company Manager Name	
Identity Card No. and Citizenship	
Email Address	
Office Phone No.	
Home Phone No.	
Mobile Phone No.	

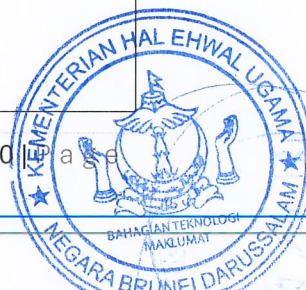
PART B: OFFER DETAILS

Details	Information
Offer Validity Period (Minimum 90 days)	
Validity Period:	
Validity Start Date:	Validity End Date:

Declaration

I, the undersigned, certify that all company and offer validity information provided in this form is accurate and up-to-date.

Name	Signature	Position	Company Stamp



Appendix D: Vendor Qualification Form

REFERENCE NUMBER: 102/KHEU/BTM/2/RFQ/2025

Instructions: Bidders must complete this form, providing evidence and details to demonstrate compliance with the vendor qualification requirements. Attach supporting documents as necessary (e.g., certificates, reference letters).

PART A: SUPPLY EXPERIENCE

Requirement	Response/Details
Years in ICT/AV supply business (esp. AV)	
Relevant supply and installation of televisions/AV equipment to Brunei Government/Corporate clients (min. 2 projects)	Project Name / Client / Year
	1.
	2.
Attached any reference letters (optional)	<input type="checkbox"/> Attached

PART B: MANUFACTURER RELATIONSHIP

Requirement Description	Provided? (✓)	Notes
Proposed television brand(s) and model(s)		
Authorised Reseller/Distributor Certificate (if available)		Attach if claiming
Product datasheet/brochure		Mandatory for evaluation

PART C: LOCAL PRESENCE

Requirement Description	Provided? (✓)	Notes
Established office and technical support capability within Brunei Darussalam.		

Declaration

I/We hereby certify that the information provided in this form is true and complete, and that all supporting documents attached are valid as of the date of submission.

Name	Signature and Date	Position	Company Stamp



Appendix E: Quotation Summary Form

Instructions: Please complete the details below. All prices shall be quoted in Brunei Dollars (BND) and inclusive of delivery, installation, accessories, and two-year warranty.

Item	Unit Description	Quantity	Unit Price (BND)	Total Quoted Amount (BND)
E.1	55-inch Smart Television (as per specifications, including accessories and connectivity cables)	7		
E.2	Heavy-duty Mobile TV Stands (with lockable wheels and cable management, as per specifications)	7		
E.3	22-inch LED Monitors (for control/preview use, as per specifications)	2		
E.4	HDMI Switcher (as specified)	1		
E.5	HDMI Splitter (as specified)	1		
E.6	Projection Port (HDMI Interface, as specified)	2		
E.7	HDMI Cables (3 m and 5 m as required for complete installation)	As Required		
E.8	Delivery & Installation Charges (if not included in above)	Lump Sum		
E.9	Other Charges (if any – specify)			
Total Quoted Amount (Inclusive of all costs)				

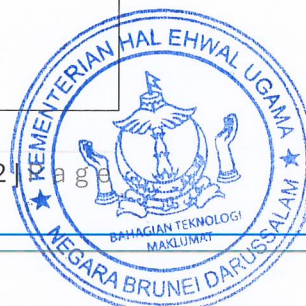
Quotation Validity

Offer Valid Until (minimum 90 days from submission): _____

Declaration

I/We confirm that the prices stated above are fixed and inclusive of all costs (supply, delivery, installation, accessories, and 2-year warranty), and constitute the complete supply, delivery, and installation of Smart Television Units and Accessories for the project “Upgrade of Meeting Room Display Facilities through Supply, Delivery, and Installation of Smart Television Units and Accessories for the Ministry of Religious Affairs (MoRA) ” under RFQ 102/KHEU/BTM/2/RFQ/2025.

Name	Signature and Date	Position	Company Stamp



Appendix F: Declaration of Willingness Form

To:

Head of the Information Technology Division,
Information Technology Division,
2nd Floor, Ministry of Religious Affairs Building,
Jalan Dewan Majlis, Berakas BB 3910,
Brunei Darussalam.

(Attn: Corporate Services)

Dear Sir/Madam,

RE: SUPPLIER'S DECLARATION OF WILLINGNESS

I/We hereby certify and confirm that our company,

_____ agrees to the total quoted amount of BND _____ to supply and deliver the **Upgrade Of Meeting Room Display Facilities Through Supply, Delivery, And Installation Of Smart Television Units And Accessories For The Ministry Of Religious Affairs (MORA)** as detailed in **102/KHEU/BTM/2/RFQ/2025**, at the total fixed price stated in **Appendix D**.

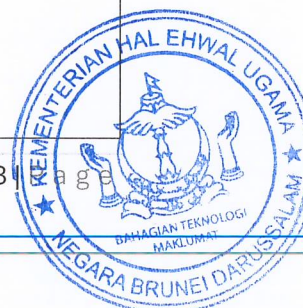
We also confirm that:

- Payment will only be invoiced and processed upon the successful **delivery, installation, inspection, and formal acceptance** of the goods by the Ministry of Religious Affairs.
- The quoted prices are **fixed, inclusive of all costs**, and valid for the quotation validity period specified.

Declaration

I/We, the undersigned, agree to supply and deliver the Upgrade Of Meeting Room Display Facilities Through Supply, Delivery, And Installation Of Smart Television Units And Accessories For The Ministry Of Religious Affairs (MORA) in 102/KHEU/BTM/2/RFQ/2025, at the fixed prices stated in Appendix E.


Name	Signature and Date	Position	Company Stamp



Appendix G: Instruction for BIBD Online Payment of BND 5.00 Quotation Fee

BIBD QuickPay progresif
PAY

Scan here to pay

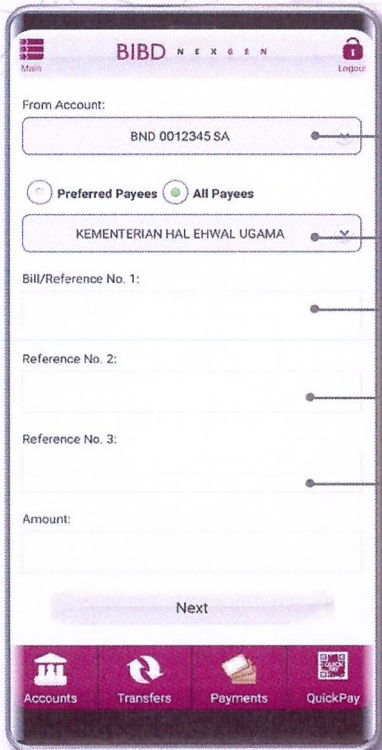


MINISTRY OF RELIGIOUS AFF
MORA

Bill/Reference No.1

Kod	Tajuk Hasil
H1	Lembaga Tawarn Kecil (LTK)
H2	Jawatankuasa Sebutharga (JKS)
H3	Pengesahan Penyata Gaji
H4	Sewa Tempat / Bangunan Kerajaan
H5	Penghapusan
H10	Lain-lain Hasil Pendapatan

Kod	Pembayaran Balik
P1	Gaji / Elaun
P2	Lain-lain Pembayaran



Step 1:
Login to BIBD NEXGEN Wallet and select **Payment Services / Donations**

Step 2:
Select **Bill Payment**

Step 3:
Select **Transfer from account**

Step 4:
Select **All Payee - Kementerian Hal Ehwal Ugama**

Step 5:
Bill/Reference No.1, key in **Kod Tajuk Hasil** (H1, H2) atau **Kod Pembayaran Balik** (P1, P2)

Step 6:
Reference No.2, key in **No. Tender / No. Quotation / Bil. Rujukan / No. Bilangan / Nama dan no. K/P / Tarikh dan Jam**

Step 7:
Reference No.3, key in **Nama dan No. K/P / Nama Syarikat / No. Telefon**

Step 8:
Key in **amount** to be paid

Step 9:
Select **Next** to complete your transaction

Note:
BIBD NEXGEN Wallet v3.9.4

Checklist for Submission of Offer

(Please tick (✓) the relevant items only.)

- ☐ Declaration of Willingness.
- ☐ Copy of Business Registration Certificate (Forms 16 & 17 or Form X).
- ☐ Copy of Company Owner's Smart Card.
- ☐ Copy of Manager's Smart Card (if applicable).
- ☐ Letter of Confirmation / Appointment of Company Manager by the Company Owner (if applicable).
- ☐ Copy of Certificate of Tax Compliance for Sdn Bhd registered companies.
- ☐ Copy of Annual Returns Statement and Annual General Meeting (AGM) Report for Sdn Bhd registered companies.
- ☐ List of Local Employees (Local Content) and Foreign Workers (Foreigner Content).
- ☐ Copy of Company Certificate for Employees Trust Fund (TAP & SCP).
- ☐ Copy of the **LATEST** Employees Trust Fund Contribution Statement under the company's responsibility (for each contract, daily wage, and temporary worker).
- ☐ Copy of Quotation Fee Payment Receipt (Appendix G)
- ☐ Product datasheets/brochures for televisions and accessories offered (mandatory for evaluation).

